

**INDIAN INSTITUTE OF MANAGEMENT, NAGPUR**

IT Department, IIM Nagpur, VNIT campus,  
 South Ambazari Road, Nagpur – 440010  
 Ph.No. – 07767014302 Email: itoffice@iimnagpur.ac.in

**Invitation to Offer**

Suppliers Address:	Enquiry Ref. No. IIMN/2018-19/IT/09	Date of Issue: 01/08/18
	To reach us before: 07/08/2018; 3:00 PM	Offer Valid up to: 6 Months
Ph.No.:	Date & time of opening of bid:	Issued by: IT Department IIM
Email id :	07/08/2018; 3:30 PM at IIMN	Nagpur

We invite your Quotation for the item/s mentioned below. Please return this form, duly filled in all respects in a sealed envelope so as to reach us on the above address and before the date specified above. Submitting this quotation implies agreement to the terms and conditions mentioned in Appx. 'B'.

Sr. no	Description of Item	Unit	Qty (A)	Rate/Unit (B)	GST/Other Taxes if any	Total (A*B)
1	Purchase of Coral Draw Graphics Suite 2018 single user paper license Perpetual with two Year upgrade program as per technical specification given in annex A	-	01			
2	Purchase of Adobe Photoshop CC One Year License	-	01			
	<b>Discount if any</b>					
	<b>Installation Charges etc if any</b>					
	<b>Add any other taxes</b>					
	<b>Grand Total</b>					

Total Price (in words) Rupees \_\_\_\_\_



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**Annex 'A'**

**Specifications: Purchase of Coral Draw Graphics Suite 2018 paper license perpetual with two Year upgrade program**  
**QTY: 01**

**Technical Specifications:**

**It should include following applications**

- CorelDRAW 2018 – Vector illustration and page layout
- Corel PHOTO-PAINT 2018 – Image editing
- Corel Font Manager 2018 – Font Exploration and management tool
- Corel PowerTRACE 2018–Bitmap-to-vector tracing
- Corel CONNECT 2018–Content finder
- Corel CAPTURE 2018–Screen capture tool
- Corel AfterShot 3 HDR–RAW photo editor
- BenVISTA PhotoZoom Pro 4

**1) Adobe Photoshop CC for One Year license**

**QTY: 01**

**Technical Specifications:**

**It should include following specifications**

- In-app search
- Tighter integration with Adobe XD
- Enhanced Properties panel
- Support for SVG OpenType fonts.
- Creative Cloud Assets improvements
- Introducing Typekit Marketplace.
- It should be compatible with Windows and it should work in the versions of Chrome, Safari, Firefox and Internet Explorer.



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## General Conditions and Instruction for Bidders

Appx 'B'

1. The bidder must be aware that if the specification of their offered services does not meet with minimum requirement mentioned in Appx. A shall out rightly be rejected.
2. IIMN at its discretion, can cancel this 'Invitation to Offer' either in full or part without assigning any reason whatsoever.
3. Delivery schedule: Delivery should be done in 10 days and Late delivery (LD) is liable to be penalized at the rate of 1% of the total cost of purchase order per day s.j. to maximum 15%. Further delay beyond 15 days from the scheduled delivery date shall liable the order to be cancelled without further notice to the vendor.
4. Bill should be submitted in duplicate on complete execution of order duly certified by Institute's authorized representative in respect of complete installation and making all the units fully functional.
5. Payment schedule: Payments will be made on receipt of complete tax invoice and installation of items in fully serviceable condition to the entire satisfaction of the purchaser.
6. Please submit Bank account details along with the bill for payments be NEFT / RTGS or mention the same in the bill [Pl. enclose a cancelled cheque in the bidders name].
7. The bidder must quote PAN/ VAT No./ GST No. etc. on their quotation, without which the quotation will not be entertained. [Pl. enclose current valid copy of the documents].
8. Legible copy of all documentary evidence for all supporting documents wherever required should be submitted with the quotation duly stamped and signed by the bidder.
9. The bidders must submit the hardcopy in a sealed envelope of all the pages of this 'Invitation to Offer' duly signed and stamped as a token of acceptance of the terms and condition of this offer without which the offer shall be rejected.



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**ANNEXURE - C**  
**PARTICULARS OF BIDDER**

**“Tender for the Purchase of Coral Draw Graphics Suite 2018 paper license perpetual with two Year upgrade program and Photoshop CC one year Licenses.”**

IIMN/2018-19/IT/09

dated 01.08.2018

1. Name of the bidder

(a) Trade Name (in Block letters)

(b) Status of the bidder

(Proprietorship/Partnership/LLP/Limited Co.)

(in Block letters)

(c) Name of Proprietor/Partners/CEO/Directors  
(in Block letters)

2. Postal Address

3. Telephone No.

4. E-mail / Website address (if available)

5. Bank Draft No, date, Bank name and amount (if applicable)/MSME or NSIC Regn. No.

(a) Tender Fees

(b) EMD

(c) MSME/NSIC Regn. No. (if applicable)

(Enclose self-attested photocopy)  
6.Name of the Banker, Branch Name & address  
(in Block letters) (for e-payment purpose)

7. PAN (Enclose self-attested photocopy)



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8. VAT No. (if applicable) (Enclose self-attested photocopy) \_\_\_\_\_

9. Service Tax No. (if applicable) (Enclose self-attested photocopy) \_\_\_\_\_

10. Trade License/Business License/CIN (if applicable)  
(Enclose self-attested photocopy) \_\_\_\_\_

11. Lab. Licence/EPF/ESIC Reg. No. (if applicable)  
(Enclose self-attested photocopy) \_\_\_\_\_

12. Any other Relevant Information  
(e.g. Number of Years of Experience in similar line of business / Turnover for last Financial year)  
I/we hereby declare and affirm that I/we have read and understood the terms and conditions of this tender/quotation/NIT as stipulated in the tender notice No: IIMN/2018-19/IT/09 dated 01.08.2018. Accordingly, I/ we accept the terms and conditions and hereby offer the rates for **Tender for Purchase of Coral Draw Graphics Suite 2018** paper license perpetual with two Year upgrade program and Photoshop CC one year Licenses

Signature \_\_\_\_\_  
Name of the BIDDER \_\_\_\_\_  
Official seal of BIDDER \_\_\_\_\_

Date \_\_\_\_\_



