

Annex - A

**INDIAN INSTITUTE OF MANAGEMENT, NAGPUR**

IT Department, IIM Nagpur, VNIT campus,  
South Ambazari Road, Nagpur – 440010  
Ph.No. – 7127102344 Email: itoffice@iimnagpur.ac.in



**Invitation to Offer**

Suppliers Address:	Enquiry Ref. No. IIMN/2017-18/IT/08	Date of Issue :18-07-18
Ph.No.:	To reach us before: 23-07-18 time: 3PM	Offer Valid up to : 6 Month
	Date & time of opening of bid :23-07-18 Time:3:30PM	Issued by : IT Department IIM Nagpur
Email id :		

We invite your Quotation for the item/s mentioned below. Please return this form, duly filled in all respects in a sealed envelope so as to reach us on the above address and before the date specified above. Submitting this quotation implies agreement to the terms and conditions mentioned in Appx. 'B'.

Sr. no	Description of Item	Qty	Unit	Rate	Please mention GST, installation charges, & other charges if any	Total Amount
1	SKU#3000-0000-0126 Lifesize cloud Premium 10 upto 10 user 1 year	01	-			
2	SKU#3000-0000-0470 Lifesize Record & Share 10 video library hrs 1 year	01	-			
<b>Grand Total with GST and other taxes including installation charges and other charges if any</b>						
<b>Grand Total in Words</b>						



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Appx A

**Product Details: Purchase of**

- 1) SKU#3000-0000-0126 Lifesize cloud Premium 10 up to 10 user 1 year
- 2) SKU#3000-0000-0470 Lifesize Record & Share 10 video library hrs 1 year

**Quantity Required: 01 Nos**

**Technical Details:** It should be compatible with Life size Room 220. It includes Online support, 24x7 availability, max call size 40 site per user, User should be treated who is logged in with credentials and able to create the VC meeting with max 40 sites. Desktop Sharing should be available. Online training is desirable. The recordings should be downloadable.



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Appx 'B'

### General Conditions for Bidders

1. Bidder must be authorized enlisted supplier/distributor of designated brand. Bidders should provide the authorization certificate from company address to IIM Nagpur. All items/Software to be delivered at IIM-Nagpur campus at VNIT, Nagpur. Delivery schedule: Delivery schedule must be strictly adhered to and in case of award of tender it will be on the understanding that the items will be supplied in the stipulated period. Delivery shall be considered complete when full quantities of all items are in fully functional condition duly installed, tested and commissioned at designated delivery location(s). Late delivery (LD) is liable to be penalized at the rate of 1% of the total cost of purchase order per Week or maximum of 10% of the amount of the order.
2. The dealer should have service support network of the designated product and should be able to provide rectification of the defects within 24 hours on intimation of defect during entire warranty period.
3. Warranty should be 1 year from the date of installation.
4. It is not binding on the Institute to accept lowest offer, or assign any reason for non-acceptance.
5. Bill should be submitted in duplicate on complete execution of order only.
6. Payment schedule: Payments will be made on receipt and installation of items in fully serviceable and to the satisfaction of the purchaser within 15 days.
7. Please submit Bank account details along with the bill for payments be NEFT / RTGS or mention the same in the bill.

