



**IIM NAGPUR**  
भारतीय प्रबंध संशोधन संस्थान  
Indian Institute of Management Nagpur

**INDIAN INSTITUTE OF MANAGEMENT, NAGPUR**  
IT Department, IIM Nagpur, VNIT campus,  
South Ambazari Road, Nagpur – 440010  
Ph.No. – 7127102344 Email: itoffice@iimnagpur.ac.in

### Invitation to Offer

Suppliers Name & Address:	Enquiry Ref. No. IIMN/2018-19/IT/021	Date of Issue: 14/12/18
Ph.No.:	To reach us before: 26/12/2018; 3:00 PM	Offer Valid up to: 6 Months
Email id :	Date & time of opening of bid: 26/12/2018; 3:30 PM at IIMN	Issued by: IT Department IIM Nagpur

We invite your Quotation for the item/s mentioned below. Please return this form, duly filled in all respects in a sealed envelope so as to reach us on the above address and before the date specified above. Submitting this quotation implies agreement to the terms and conditions mentioned in Appx. 'B'.

Sr. no.	Description of Item	Unit	Qty (A)	Rate/Unit (B)	Total (A*B)
1	Purchase of UPS Batteries Rocket/Quanta Make 26 AH/12 V SMF Technical details as per Appx. 'A'	Nos.	16		
	Discount if any				
	Add GST				
	Add Transport/Installation Charges etc if any				
	Add any other taxes				
	Grand Total				

Total Price (in words) Rupees \_\_\_\_\_





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**Technical Specifications:**

**Appx 'A'**

**1) UPS Batteries Rocket/Quanta Make 26 AH/12V SMF:**

**Quantity Required: 16 Nos.**

**Details:**

**Make & Model Quoted:** \_\_\_\_\_

Attached the document for the specification satisfied by quoted model as a Hard Copy.

1. The UPS Batteries should be sealed maintenance free (SMF) batteries for use
2. The offered item shall be compatible to make calibration with Emerson Libert 6KVA UPS
3. The container of SMF batteries should be of plastic body.
4. Guarantee/Warranty period of the batteries should not be less than 36 months.
5. The batteries should be able to supply stable supply of electricity to the Server
6. Capacity of the SMF battery shall be 26AH/12V.
7. The battery should have tolerance to the depth of discharge up to 50% or even higher.
8. Purity of lead should not be less than 99.9%. 9 The firm should have a maintenance base at Nagpur





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**Appx 'B'**

**General Conditions and Instruction for Bidders**

1. Bidder must be authorized enlisted supplier/distributor of designated brand. All items to be delivered at IIM-Nagpur campus at VNIT, Nagpur. [Pl. enclose current (not older than 06 months) valid authorization certificate of the OEM].
2. The bidder must be aware that if the specification of their offered model does not meet with minimum specifications required mentioned in Appx. A shall out rightly be rejected.
3. IIMN at its discretion, can cancel this 'Invitation to Offer' either in full or part without assigning any reason whatsoever.
4. Delivery schedule: All deliveries of items will be within 21days on issue of purchase order with one-week grace period at the discretion of purchaser. Delivery shall be considered complete when full quantities of all items are in fully functional condition duly installed, tested and commissioned at designated delivery location(s). Late delivery (LD) is liable to be penalized at the rate of 1% of the total cost of purchase order per day to maximum 10%. Further delay beyond 15 days from the scheduled delivery date shall liable the order to be cancelled without further notice to the vendor.
5. Bill should be submitted in duplicate on complete execution of order duly certified by Institute's authorized representative in respect of complete installation and making all the units fully functional.
6. Payment schedule: Payments will be made on receipt of complete tax invoice and installation of items in fully serviceable condition to the entire satisfaction of the purchaser.
7. Please submit Bank account details along with the bill for payments be NEFT / RTGS or mention the same in the bill [Pl. enclose a cancelled cheque in the bidder's name].
8. The bidder must quote GST No. on their quotation, without which the quotation will not be entertained. [Pl. enclose current valid copy of the documents].
9. Legible copy of all documentary evidence for all supporting documents wherever required should be submitted with the quotation duly stamped and signed by the bidder.
10. The bidders must submit the hardcopy in a sealed envelope of all the pages of this 'Invitation to Offer' duly signed and stamped as a token of acceptance of the terms and condition of this offer without which the offer shall be rejected.





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**ANNEXURE -C**  
**PARTICULARS OF BIDDER**

**"Tender for Purchase of UPS Batteries Rocket/Quanta Make 26 AH/12 V SMF QTY 16 Nos."**

IIMN/2018-19/IT/021

dated 14.12.2018

1. Name of the bidder  
(a) Trade Name (in Block letters)  
(b) Status of the bidder  
(Proprietorship/Partnership/LLP/Limited Co.)  
(in Block letters)  
(c) Name of Proprietor/Partners/CEO/Directors  
(in Block letters)
2. Postal Address
3. Telephone No.
4. E-mail / Website address (if available)
5. Bank Draft No, date, Bank name and amount (if applicable)/MSME or NSIC Regn. No.  
(a) Tender Fees  
(b) EMD  
(c) MSME/NSIC Regn. No. (if applicable)  
(Enclose self-attested photocopy)
6. Name of the Banker, Branch Name & address  
(in Block letters) (for e-payment purpose)
7. PAN (Enclose self-attested photocopy)





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8. VAT No. (if applicable) (Enclose self-attested photocopy) \_\_\_\_\_

9. Service Tax No. (if applicable) (Enclose self-attested photocopy) \_\_\_\_\_

10. Trade License/Business License/CIN (if applicable)  
(Enclose self-attested photocopy) \_\_\_\_\_

11. Lab. License/EPF/ESIC Reg. No. (if applicable)  
(Enclose self-attested photocopy) \_\_\_\_\_

12. Any other Relevant Information \_\_\_\_\_  
(e.g. Number of Years of Experience in similar line of business / Turnover for last Financial year)  
I/We hereby declare and affirm that I/we have read and understood the terms and conditions of this tender/quotation/NIT as stipulated in the tender notice No: IIMN/2018-19/IT/021 dated 14.12.2018 Accordingly, I/ we accept the terms and conditions and hereby offer the rates for **Purchase of UPS Batteries Rocket/Quanta Make 26 AH/12 V SMF QTY 16 Nos.**

Signature \_\_\_\_\_

Name of the BIDDER \_\_\_\_\_

Official seal of BIDDER \_\_\_\_\_

Date \_\_\_\_\_



