

ICT Department, IIM Nagpur, VNIT Campus, South Ambazari Road, Nagpur – 440010

Phone No. - 7127102344

Email: itoffice@iimnagpur.ac.in

Invitation to Offer

Suppliers Address:		
	Enquiry Ref. No. IIMN/2019-20/ICT/005	Date of Issue: 24/05/2019
Ph.No.:	To reach us haf	
Email id :	Data 9 time of the state of the	Issued by: IT Department IIM Nagpur

We invite your Quotation for the item/s mentioned below. Please return this form, duly filled in all respects in a sealed envelope so as to reach us on the above address and before the date specified above. Submitting this quotation implies agreement to the terms and conditions mentioned in Appx.'B'.

r.	Description of Item					
o Puro	chase of External Hard Disk 1 TB make WD My Passport	Unit	Qty (A)	Rate/Unit (B)	GST/unit (C)	Total (A*(B+C))
as p 'A'	per Technical details and product description as per Appx.	NOS	09	Andows V. West	WORKWIN WE SKE	(1)
	count if any					
Add	Transport/Installation Charges etc if any					
1	any other taxes					
Gran	nd Total					

Total Price (in words) Rupees_





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Appx 'A'

Specifications: Purchase of External Hard Disk 1 TB make WD My Passport.

Qty: 09 Unit

Technical specification:

- o External Hard Drive, USB 3.0 Cable
- o HDD
- o 1TB
- o Portable
- o It should work with OS like Windows 7, Windows 8, Windows 10, MAC etc.





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Appx 'B'

General Conditions and Instruction for Bidders

1. Items to be delivered at IIM-Nagpur campus at VNIT, Nagpur.

2. The bidder must be aware that if the specification of their offered model does not meet with minimum specifications required mentioned in Appx. A shall out rightly be rejected.

3. IIMN at its discretion, can cancel this 'Invitation to Offer' either in full or part without assigning any reason

whatsoever.

- 4. Delivery schedule: All deliveries of items will be within 10days on issue of purchase order with one-week grace period at the discretion of purchaser. Delivery shall be considered complete when full quantities of all items are in fully functional condition duly installed, tested and commissioned at designated delivery location(s). Late delivery (LD) is liable to be penalized at the rate of 1% of the total cost of purchase order per day s.j. to maximum 15%. Further delay beyond 15 days from the scheduled delivery date shall liable the order to be cancelled without further notice to the vendor.
- 5. Bill should be submitted in duplicate on complete execution of order duly certified by Institute's authorized representative in respect of complete installation and making all the units fully functional.

6. Payment schedule: Payments will be made on receipt of complete tax invoice and installation of items in fully

serviceable condition to the entire satisfaction of the purchaser.

7. Please submit Bank account details along with the bill for payments be NEFT / RTGS or mention the same in the bill [Pl. enclose a cancelled cheque in the bidder's name].

8. The bidder must quote PAN/ VAT No./ GST No. etc. on their quotation, without which the quotation will not be

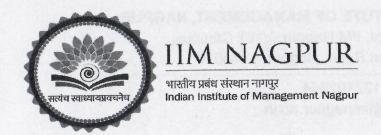
entertained. [Pl. enclose current valid copy of the documents].

9. Legible copy of all documentary evidence for all supporting documents wherever required should be submitted with the quotation duly stamped and signed by the bidder.

10. The bidders must submit all the pages of this 'Invitation to Offer' duly signed and stamped as a token of acceptance

of the terms and condition of this offer without which the offer shall be rejected.





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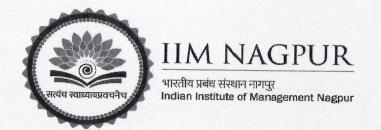
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ANNEXURE – C PARTICULARS OF BIDDER

"Tender for Purchase of External Hard Disk 1 TB make WD My Passport". IIMN/2019-20/ICT/005	dated 24/05/2019
1. Name of the bidder	
(a) Trade Name (in Block letters)	
(b) Status of the bidder	Service Control of the Control of th
(Proprietorship/Partnership/LLP/Limited Co.)	
(in Block letters)	
(c) Name of Proprietor/Partners/CEO/Directors (in Block letters)	estigado de modos sandiciones sua: Na bendancio sul michanico (C.) Articolo ar naccioni valeb successi.
2. Postal Address	edeat to the contact
3. Telephone No.	Paymont schedule: Privintents w
4. E-mail / Website address (if available)	
5. Bank Draft No, date, Bank name and amount (if applicable)/MSME or NSIC Regn. No. (a) Tender Fees (b) EMD (c) MSME/NSIC Regn. No. (if applicable) (Enclose self-attested photocopy) 6. Name of the Banker, Branch Name & address (in Block letters) (for e-payment purpose)	AV 28/AT STOLIP LEURI RECORD ON THE RECORD ON THE RECORD OF THE RECORD O
7. PAN (Enclose self-attested photocopy)	





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8. VAT No. (if applicable) (Enclose self-attested photocopy)	
9. Service Tax No. (if applicable) (Enclose self-attested phot	осору)
 10. Trade License/Business License/CIN (if applicable) (Enclose self-attested photocopy) 11. Lab. Licence/EPF/ESIC Reg. No. (if applicable) (Enclose self-attested photocopy) 	
12. Any other Relevant Information (e.g. Number of Years of Experience in similar line of but I/We hereby declare and affirm that I/we have read and und IIMN/2019-20/ICT/005 dated 24/05/2019 According Disk 1 TB make WD My Passport.	usiness / Turnover for last Financial year) lerstood the terms and conditions of this tender/quotation/NIT as stipulated in the tender notice No: ly, I/ we accept the terms and conditions and hereby offer the rates for Purchase of External Hard
	Signature
	Name of the BIDDER
Date	Official seal of BIDDER

