

**Annexure-I**

**Proforma for application to the post of Director, IIM Nagpur**

**1. General information**

|  |  |  |
| --- | --- | --- |
| i. | Name of the candidate |  |
| ii. | Date of Birth  (in figures & words) |  |
| iii. | Address for correspondence |  |
| iv. | Permanent address |  |
| v. | Landline & mobile telephones |  |
| vi. | E-mail |  |

**2. Educational Qualification**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No. | Qualification | Year/ University/ Institute/ Board | Percentage/  Grade | Subject(s) / Specialization |
| i. | Post Doctoral |  |  |  |
| ii. | Ph.D |  |  |  |
| iii. | Post Graduation |  |  |  |
| iv. | Professional qualification |  |  |  |
| iv. | Graduation |  |  |  |
| v. | School |  |  |  |

**3. Industry experience/ Positions held (beginning with the present post/assignment)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of the post/ dates of joining and leaving | Name of the Organisation | Description of duties | Special nature of assignment, if any and key actions taken. | Experience in  years & months |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**4. Academic Posts (On full time basis)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.No.** | **Post** | **Organization** | **Duration** | | **Experience (In years and months)** |
| From (Date) | To (Date) |
| i. | Professor or equivalent |  |  |  |  |
| ii. | Associate Professor or equivalent |  |  |  |  |
| iii. | Assistant Professor or equivalent |  |  |  |  |

**5. Teaching Experience**

Please list courses taught at different levels

A. Under Graduate level

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No. | Year | Title of the  Course/ number of students | Name of the Program | Core or  Elective | Student’s rating of  teaching faculty  (On a scale of 1-10\*) |
| i. |  |  |  |  |  |
| ii. |  |  |  |  |  |
| iii. |  |  |  |  |  |

\*: 1-least ; 10-best

B. Post Graduate level

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No. | Year | Title of the  Course/ number of students | Name of the Program | Core or  Elective | Student’s rating of  teaching faculty  (On a scale of 1-10) |
| i. |  |  |  |  |  |
| ii. |  |  |  |  |  |
| iii. |  |  |  |  |  |

C. Doctoral Level Program

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No. | Year | Title of the  Course/ number of students | Name of the Program | Core or  Elective | Student’s rating of  teaching faculty  (On a scale of 1-10) |
| i. |  |  |  |  |  |
| ii. |  |  |  |  |  |
| iii. |  |  |  |  |  |

D. Executive Education

i. List & describe courses or programmes of which you have been Course Director

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No. | Name of the Programme /  Year | Duration of the Programme | Title / content of  Session | Overall rating of teaching faculty (On a scale of 1-10) |
| i. |  |  |  |  |
| ii. |  |  |  |  |
| iii. |  |  |  |  |

ii. List & describe executive education programmes in which you have taught

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No. | Name of the Programme /  Year | Duration of the Programme | Title / content of  Session | Overall rating of teaching faculty (On a scale of 1-10) |
| i. |  |  |  |  |
| ii. |  |  |  |  |
| iii. |  |  |  |  |

iii. Please provide details of overseas teaching assignments undertaken

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No. | Name of the Programme /  Year | Duration of the Programme | Title / content of  Session | Overall rating of teaching faculty (On a scale of 1-10) |
| i. |  |  |  |  |
| ii. |  |  |  |  |
| iii. |  |  |  |  |

**6. Students supervised for M.Phill / PhD or FPM Programme**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No. | Year | Program  M.Phil / FPM or PhD | Number of students who have Completed their dissertations -  Direct Supervisor | Number of students who have  Completed their dissertations –  Member of Thesis Committee |
| i. |  |  |  |  |
| ii. |  |  |  |  |
| iii. |  |  |  |  |

**7. Administrative Positions held in Academic Institution (On full time basis)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No. | Name of the Post held/organization | Description of duties | Duration | | Experience  (In No. of years and months) |
| From (Date) | To (Date) |
| i. |  |  |  |  |  |
| ii. |  |  |  |  |  |
| iii. |  |  |  |  |  |

Additional pages may be appended for giving details on (i) significant recognition by learned societies  
or professional associations for demonstrated achievements or leadership (ii) Positions held over last  
5 years as Chair or Member of any Government of India or other Committee (iii) List any public service activities engaged in by the applicant. **Awards received**

|  |  |  |
| --- | --- | --- |
| S.No. | Name of the Award / year of award | Awarded by |
| i. |  |  |
| ii. |  |  |
| iii. |  |  |
| iv. |  |  |
| v. |  |  |

**8. Research projects undertaken (number) and brief description (Details to be annexed)**

**9. Books published**

|  |  |  |
| --- | --- | --- |
| S.No. | Name of the Book / Publisher / year of publication | Subject/ description |
| i. |  |  |
| ii. |  |  |
| iii. |  |  |

**10. Research papers published**

|  |  |  |
| --- | --- | --- |
| S.No. | Subject / title of the  Research paper | Published in  (Name, year and edition of the Journal etc) |
| i. |  |  |
| ii. |  |  |
| iii. |  |  |

**11. Applicant’s vision on how she/he proposes to develop the Institution.**

**(Maximum 250 words)**

**Declaration**

I, hereby declare that all the statements/particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected and if I am already appointed, my services are liable to be terminated without any notice from the post.

Date : Signature of the applicant  
Place :

(Name of the applicant)