

INDIAN INSTITUTE OF MANAGEMENT, NAGPUR

Stores & Purchase Department, I I M Nagpur, VNIT campus,
South Ambazari Road, Nagpur – 440010, www.iimnagpur.ac.in
Ph. No. – 07127102396/ 07127102358 Email: purchase@iimnagpur.ac.in



IIM NAGPUR

Invitation to Offer

Name of bidder & Address: Ph. No.: Email id:	Inquiry Ref. No:-IIMN/103A/106/2020-21/006	Date of Issue: 03/06/2020
	Submission of quotation: On 18/06/2020; by 3.00PM at IIM Nagpur Office.	Offer Valid up to 6 Months
	Date & time of opening of Quotation/Bid: on 18/06/2020 at 3.30PM at IIM Nagpur Office.	Issued by: Stores & Purchase Deptt.

We invite your Quotation for the item mentioned below. Please return this form and Annexure C, duly filled in all respects in a sealed envelope so as to reach us on the above address and before the date specified above. Submitting this quotation implies agreement to the terms and conditions mentioned in Annexure B

Sr. no	Description of Item	Qty.	Unit	Unit Rate(Rs)	Total Amount (Rs)
1	Supply and installation of Washing machine 7 KG Specification as per Annexure-A	12	No's		
2	Supply and installation of TV LED 48" Specification as per Annexure-A	1	No's		
3	Supply and installation of RO Unit 40 LPH Specification as per Annexure-A	6	No's		
4	Supply and installation of Water cooler Specification as per Annexure-A	6	No's		
5	Supply and installation of Induction cook top Specification as per Annexure-A	4	No's		
6	Supply and installation of Geysers Specification as per Annexure-A	12	No's		
7	Supply and installation of Refrigerator 190 ltrs Specification as per Annexure-A	3	No's		
8	Supply and installation of Water Dispenser Specification as per Annexure-A	1	No's		
				GST % & Amount	
Total Amount including Freight/Transit Insurance/Installation and all Taxes:					

Total Amount in Words:(_____)

Payment terms : After delivery on submission of Tax Invoice by NEFT /RTGS

Delivery period: within 3-4 week from the date of award of contract or PO.

Note: IIM Nagpur reserves the right to accept the quotation or to reject any or all quotations at any time without assigning any reasons thereof.

Work will be awarded to the lowest total amount quoted by vendors.

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Annexure 'A'

Sr.No.1 Washing Machine (Fully automatic)

Quantity 12

Specifications: Fully automatic washing machines, 7 kg capacity, Top loading with electronic wash program selection and tube clean features. With all accessories and user manual.

Brands Samsung, Whirlpool, LG, Bosch, IFB

Sr.No.2 LED TV

Quantity 1

Specifications: Supply and installation of 49" LED Flat Full HD TV. HDMI, USB AV connectivity ports with all accessories and user manuals.

Brands Samsung, Sony,

Sr.No.3 RO water purifiers

Quantity 6

Specifications: Supply, installation, testing and commissioning of the capacity is 40 LPH with RO+UV+UF+TDS controller. minimum Purification capacity of 40LPH and 200 litre per day or more. Desirable –Auto shut down when outlet is overflow

Brands Kent Elite, Eureka Forbes, Blue star

Sr.No.4 Water Coolers

Quantity 6

Specifications: Supply, installation, testing and commissioning of 80 litres capacity water cooler with stainless steel body, stainless steel tank, speedy drainage system. Nominal cooling capacity 40 LPH. Minimum two faucets. Reciprocating compressor.

Brands Blue Star SDLX480, Usha, Voltas

Sr.No.5 Supply and installation of Induction cook top.

Quantity :- 4

Specifications: - Materials of main body. Micro crystal plate. Voltage. 220-240 V. Frequency. 50 Hz. Wattage. 2100 W. Cord length. 1.2 m. Desired specification 8 healthy cooking menus, 8 power levels, Cooking time settings available 5 to 180 mins, 12-hour timer setting, LCD display, Auto-off program, No flame cooking, Cool-to-touch surface, safety protections features, Complies with EMC/EN/IEC/GB, Magnetic field below EMF limit, Durable crystalite plate, Sleek design for easy handling, no installation necessary

Brands: Prestige, Philips

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Sr.No.6 Supply and installation of Geysers.

Quantity :- 12

Specification: - Supply, installation, testing and commissioning of 25 Ltr capacity 2 KW storage type geyser with 5 star BEE rating, with temperature control regulator, etc. operating on 230 V 50 Hz single phase power supply with all accessories, owner's manual etc. complete as required. (Make: Racold Model: Altro 2 Plus or similar in AO Smith/Usha/Venus)

Sr.No.7 Supply and installation of Refrigerator.

Quantity :- 3

Specifications: -190 Ltr Single Door Refrigerators has Power cut technology, Child locks other features, Single Door type, Inverter Compressor Star energy rating, 190 Litres capacity.

Brands Samsung, Whirlpool, LG etc

Sr.No.8 Supply and installation of water dispenser.

Quantity :- 1

Specifications: - Placing and Installing Hot, Cold and Normal Water Dispenser with Refrigerator(Standard), Normal standing design with 14 litre refrigerator at bottom 3 temperature taps - Hot, plain and cold. Minimum 3 litre cooling and 5 litre heating capacity per hour Body made of ABS plastic and tank made of Food grade stainless steel. Heavy duty bottle piercer with bottle holder Colour - White, Minimum warranty 1-year warranty

Approved Makes: Blue star, Voltas, Usha only

Desired quality Certifications mandatory for all above products

- ISO certifications, ISI mark with latest technologies.
- All products brand and model no, warranty period and its details to be submitted along with the quotation Enquiry as a additional document and should be approved before supply.

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Annexure B

General Conditions for Bidders

1. **Reference:** To ensure prompt payment, the order no. should be mentioned in the Invoice.
2. **Price:** Price quoted by supplier and accepted by the Institute are final and no deviation therefrom will be accepted without the Institute's specific agreement in writing
3. **Contract:** Our Enquiry reference / Your offer / This purchase order / samples form part of this contract. Upon mutual consent, the client may award another similar type of work in campus based on this rates to the contractor, for which the rates may be valid up to 1 year from the date of issue of Purchase order. Quantity of items may increase or decrease as per actual requirement at the time of releasing PO.
4. **Specifications:** All materials and goods shall be, in every respect equal to description, specifications and to previous approved supplies (if any) and or samples submitted (if any) and shall be subject to purchaser's inspection and approval within a reasonable time after delivery and, if rejected, shall be held at the supplier's risk or returned at the supplier's expense. It shall not count as having been delivered unless the purchaser elects to make the materials and goods fit for its purpose, in which case the supplier shall be debited with the cost thereof.
5. **Warranty:** Notwithstanding our acceptance, or right of inspection, and or any other terms and conditions in the purchase order, the supplier warrants that all goods supplied here are free from any defects in design, materials and workmanship and that they fully comply with the specifications. The purchase order is issued in reliance on the above mentioned warranty of the supplier. Defect liability period will be 1 year.
6. **Deliver Period:** All materials should be dispatched within the delivery period specified in the order unless the time limit is extended by us. Any loss incurred due to on-supply of goods and/or in time will be to suppliers account. We have the option to cancel the order, in case of failure to effect delivery in time. late delivery (LD) the liquidity damage shall be @1% of the contract amount per week delay. Maximum up to 5%. Beyond 5 weeks of delay order will be deemed cancelled
7. **Invoice:** To be sent in duplicate to us mentioning Deliver challan / Railway & Goods Receipt Memo No. and date as well as our purchase order no. and date. **Payment:** Payment will be made within the specified days after receipt and approval of goods at our store office.
8. **Insurance:** In case, we have preferred to cover the mail, by insurance, please inform us the details of lorry way bill / R.R and invoice value immediately on dispatch to enable us to arrange the same. Otherwise, any loss or damage in transit will be to your account.
9. **Packaging:** The goods should be securely packed to withstand rigors of rail, road, air, sea transport (as applicable) to avoid breakage / pilferage in transit. Delivery challan should be sent along with the material quoting our order reference. Indicate on all invoices / bills the name of the transport company L.R.No. and date. Freight value and freight to pay or paid.
10. **Removal of rejected goods:** All goods which are deemed to have been rejected by us shall be removed by the supplier at his own expenses and risk, within the time allowed by us. In the event the supplier fails to remove the rejected goods within the period allowed, we shall have the option to dispose such goods and all expenses incurred by us for such disposal shall be to the account of supplier.
11. **Control Regulation:** In case of anticipated delay in delivery the reason must be intimated to us within 10 days. The supply and dispatch should be arranged in strict conformity with any control regulations applicable and after obtaining necessary permits in force from time to time.
12. **Jurisdiction:** For all intents and purposes any contract under order shall be deemed to have been concluded at Nagpur.

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Annexure 'C'

PARTICULARS OF BIDDER

1	Name of the Bidder	
	a. Trade name	
	b. Status of the bidder (Proprietorship/Partnership/LLP/Limited Co.)	
2	Postal address for communication	
3.	Telephone numbers	
4	Email address	
5	PAN No. (Enclose self-attested copy)	
6	GST No. (Enclose self-attested copy)	
7	Registration of the firm (Enclose self-attested copy)	

I/We hereby declare and affirm that I/we have read and understood the terms and conditions of this enquiry/ as stipulated in the enquiry No. IIMN/103A/106/2020-21/006 dated 03/06/2020. Accordingly, I/ we accept the terms and conditions and hereby offer the rates for **Supply & Installation of Appliances and Equipments** as per specifications in Annexure A.

Name of the BIDDER _____
Signature of authorized person _____

Official seal of BIDDER