



IIM NAGPUR
भारतीय प्रबंध संस्थान नागपुर
Indian Institute of Management Nagpur

INDIAN INSTITUTE OF MANAGEMENT, NAGPUR
ICT Department, IIM Nagpur, Plot No. 1, Sector 20,
Mihan (Non-Sez) Nagpur - 441108
Phone No. – 9970305991
Email: itoffice@iimnagpur.ac.in
www.iimnagpur.ac.in

Invitation to Offer

Suppliers Address: Ph.No.: Email id :	Enquiry Ref. No. IIMN/ICT/2022-23/004	Date of Issue: 24/06/2022
	To reach us before: 01/07/2022 Up to 03.00 P.M at MIHAN campus	Offer Valid up to 6 Months
	Date & time of opening of bid: 01/07/2022 Up to 03.30 P.M at MIHAN campus	Issued by: ICT Department, IIM Nagpur

We invite your quotation for the item/s mentioned below. Please return this form, duly filled in all respects in a sealed envelope so as to reach us at the above address and before the date specified above. Submitting this quotation implies agreement to the terms and conditions mentioned in Appx. 'B'.

Sr. no	Description of Item	Unit	Qty (A)	Rate/Unit (B)	GST/Unit (C)	Total (A*(B+C))
1	Supply, installation, testing, and commissioning of Sennheiser MEG 14-40 B Gooseneck Microphone Technical details and product description as per Appx. 'A'	no	02			
2	Supply, installation, testing, and commissioning of Sennheiser MAT 133-S B table stand Technical details and product description as per Appx. 'A'	no	02			
3	Supply of XLR female connector	no	04			
	other Installation Charges etc. if any					
	Grand Total (incl. GST & Taxes)					

Total Price (in words) (incl. GST & Taxes) Rupees _____





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Technical Details:

Appx 'A'

Product Details: Tender for Supply, installation, testing, and commissioning of the audio equipment at IIM Nagpur.

Technical specification:

Sr. no	Item Name	Make & Model	Qty	Specification
1	Gooseneck Microphone	Sennheiser MEG 14-40 B	2	Microphone connector: XLR 3M, Impedance: < 100 Ω , Equivalent noise level weighted as per CCIR: 37 dB, Maximum sound pressure level (passive): 130 dB SPL, Pick-up pattern: cardioid, Frequency response (Microphone): 50 Hz - 20 kHz, Equivalent noise level: 26 dB (A), Current consumption: 3 mA, Transducer principle (Microphone): pre-polarised condenser microphone
2	Microphone table stand	Sennheiser MAT 133-S B	2	Color: black, Nextel grey, LED light ring: red/green Connector: Logic: clip contact for logic, Pin assignment: trigger signal at the logic connector: Logic in (external LED control), GND, Logic out (switch signal), Mic in: XLR-3F, Mic out: XLR-3M Current consumption: 3.7 mA Dimensions: 120 x 170 x 43 mm (BTH / WDH) Output voltage: Logic out: high level output voltage > 2.4 V, low level output voltage < 0.4 V, Logic in: high level input voltage > 2.0 V, low level input voltage < 0.8 V
3	XLR female connector	----	4	-----





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Appx 'B'

General Conditions and Instruction for Bidders

- 1. All items are to be delivered at IIM Nagpur, Mihan campus.**
- 2. IIMN at its discretion, can cancel this 'Invitation to Offer' either in full or part without assigning any reason whatsoever.**
- 3. The bidder must be aware that if the specification of their offered model does not meet with minimum specifications required mentioned in Appx. A shall out rightly be rejected.**
- 4. Delivery and Installation schedule:** Delivery & installation should be done within **30 days** of the issue of the purchase order with a one-week grace period at the discretion of the purchaser. Installation shall be considered complete when the product is in fully functional condition, tested, and commissioned at the designated delivery location(s). Late delivery (LD) is liable to be penalized at the rate of 1% of the total cost of installation order per day s.j. to a maximum of 15%. Further delay beyond 15 days from the scheduled installation date shall liable the order to be cancelled without further notice to the vendor.
- 5. Bill should be submitted in duplicate on the complete execution of order duly certified by the Institute's authorized representative in respect of the complete installation and making all the units fully functional.**
- 6. Payment schedule:** Payments will be made on receipt of a complete tax invoice and installation, configuration, testing, and commissioning of the audio equipment in fully serviceable condition to the entire satisfaction of the institute representative.
- 7. Technical support should be provided 24*7 for any major scenario. The dealer should have a service support network for the designated product and should be able to provide the rectification of the defects within 24 hours on intimation of the defects during the entire period of subscription.**
- 8. Please submit Bank account details along with the bill for payments be NEFT / RTGS or mention the same in the bill [Pl. enclose a cancelled cheque in the bidder's name].**
- 9. The bidder must quote PAN/ VAT No./ GST No. etc. on their quotation, without which the quotation will not be entertained. [Pl. enclose a current valid copy of the documents].**
- 10. Legible copy of all documentary evidence for all supporting documents wherever required should be submitted with the quotation duly stamped and signed by the bidder.**
- 11. The bid must submit at IIM Nagpur, Mihan Campus Nagpur along with all the pages of this 'Invitation to Offer' duly signed and stamped as a token of acceptance of the terms and conditions of this offer without which the offer shall be rejected.**
- 12. EMD & Tender fee is waived off.**
- 13. Security deposit/performance guarantee is waved off.**





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ANNEXURE – C
PARTICULARS OF BIDDER

Tender for Supply, installation, testing, and commissioning of the audio equipment at IIM Nagpur

IIMN/ICT/2022-23/004

Date:24/06/2022

1. Name of the bidder

(a) Trade Name (in Block letters)

(b) Status of the bidder

(Proprietorship/Partnership/LLP/Limited Co.)

(in Block letters)

(c) Name of Proprietor/Partners/CEO/Directors

(in Block letters)

2. Postal Address

3. Telephone No.

4. E-mail / Website address (if available)

5. Bank Draft No, date, Bank name and amount (if applicable)/MSME or NSIC Regn. No.

(a) Tender Fees

(b) EMD

(c) MSME/NSIC Regn. No. (if applicable)

(Enclose self-attested photocopy)

6. Name of the Banker, Branch Name & address (in Block letters) (for e-payment purpose)





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7. PAN (Enclose self-attested photocopy) _____

8. VAT No. (if applicable) (Enclose self-attested photocopy) _____

9. GST No. (if applicable) (Enclose self-attested photocopy) _____

10. Trade License/Business License/CIN (if applicable)
(Enclose self-attested photocopy) _____

11. Lab. License/EPF/ESIC Reg. No. (if applicable)
(Enclose self-attested photocopy) _____

12. Any other Relevant Information _____

(e.g. Number of Years of Experience in a similar line of business / Turnover for the last Financial year)
I/We hereby declare and affirm that I/we have read and understood the terms and conditions of this tender/quotation/NIT as stipulated in the tender notice No: IIMN/ICT/2022-23/004 date 24/06/2022. Accordingly, I/ we accept the terms and conditions and hereby offer the rates for Tender for Supply, installation, testing, and commissioning of the audio equipment at IIM Nagpur.

Date _____

Name of the BIDDER _____

Official seal of BIDDER _____

