

## INDIAN INSTITUTE OF MANAGEMENT, NAGPUR

Estate Maintenance & Engineering services

Plot no 1 sector 20 MIHAN (Non Sez) Nagpur-441108

Ph.No. – 07122870331 Email: adminoffice@iimnagpur.ac.in

### Invitation to Offer

Name of bidder & Address: _____ _____	Inquiry Ref. No. IIMN/EM&ES/2022-23/05 dated 26-09-2022	Date of Issue: 28/09/2022
Ph. No.: _____ Email id: _____	Submission of quotation: On 10/10/2022 up to 3.00 PM IIM Nagpur MIHAN Campus	Offer Valid up to 3 Months
	Date & time of opening of Quotation/Bid: 10/10/2022 by 3.30 PM. IIM Nagpur, MIHAN campus, Nagpur-08	Issued by: Estate Department

We invite your Quotation for the item mentioned below. Please return this form, duly filled in all respects, in a sealed envelope to reach us at the above address and before the date specified above. Submitting this quotation implies agreement to the terms and conditions mentioned in Annexure B

#### **Supply of Water Meter 40mm Dia.**

Sr. no	Description of Item	Qty.	Unit	Unit Rate (Rs)	Total Amount (Rs)
1	Supply Water meter 40 mm dia. as per Annex-A	14	No's		
		<b><u>GST % &amp; Amount</u></b>			
<b>Total Amount including Freight/Transit Insurance and all Taxes:</b>					

**Total Amount in Words:( \_\_\_\_\_ )**

Payment terms: After delivery on submission of Tax Invoice by NEFT /RTGS

Note: IIM Nagpur reserves the right to accept the quotation or to reject any or all quotations without assigning any reasons thereof.

*Sign & Stamp of Bidder / Supplier*

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### Annexure 'A'

**Sr.No.1**      **Water Meter**  
**Quantity**    **14 Nos**  
**Dimension / Size** 40 MM dia.

#### **Specifications:**

Technical Specification for Water Meters conforming to Class – B of IS: 779 and its latest amendments. The meter will be used to measure cold, chlorinated potable water. Product Certificate as per BIS standard

Body: The body shall be free from all manufacturing and processing defects, such as blow-holes and spongy structures, and shall not be repaired by plugging, welding, or by adding materials. The internal shape of the body shall ensure a smooth flow of water and easy dismantling. The water meter body shall be made of Brass or bronze

Meter Markings: The water meter shall be marked with the following identifications:

(i) Direction of water flows with an arrow indicating the direction. (ii) Trademark and/or name of the Manufacture. (iii) The Manufacture's Serial number of the meter is permanently affixed to the Meter's upper or lower case. (iv) Working pressure. (v) Year of manufacture printed on the counter or engraved on the head ring. (ix) ISI mark on the meter dial

Item. No	Item. No	Brand & Model	Specifications as per Scope of Work (Yes / No)
1	Water Meter 40 mm dia.		

*Sign & Stamp of Bidder / Supplier*

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### **Annexure B**

#### **General Conditions for Bidders**

1. Bidder should be a registered manufacturer/authorized dealer/Plumbing or hardware supplier/Contractor. All items are to be delivered to IIM Nagpur, MIHAN campus.
2. Firm must have the following certifications/ accreditations/registrations, copies of which are required along with bidding/ quotations
  - (a) PAN No.
  - (b) GST No.
3. The quantity may increase or decrease as per requirement, and payment will be made as per the actual supply of items at the rates quoted by your firm.
4. Delivery period: Delivery within 15 days of issue of Purchase Order. Items to be delivered at IIM Nagpur. Completion of delivery includes loading/unloading of goods at IIM Nagpur. No labor will be provided by IIM Nagpur.
5. Payment: Payments will be made on receipt and installation of items in fully serviceable and to the purchaser's satisfaction.
6. Please submit Bank account details along with the bill for payments be NEFT / RTGS or mention the same in the bill.
7. Warranty should be 1 year from the date of installation.
8. IIM Nagpur reserves the right to accept the quotation or to reject any or all quotations without assigning any reasons thereof.
9. Bill should be submitted in duplicate on the complete execution of order only
10. The bidder must agree to supply the same items at the rates quoted in case the institute places a repeat order within 6 months of the first order.

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**Annexure 'C'**

**PARTICULARS OF BIDDER**

1. Name of the bidder

(a) Trade Name (in Block letters)

\_\_\_\_\_

(b) Status of the bidder

\_\_\_\_\_

(Proprietorship/Partnership/LLP/Limited Co.)

(in Block letters)

(c) Name of Proprietor/Partners/CEO/Directors

\_\_\_\_\_

(in Block letters)

2. Postal Address

\_\_\_\_\_

\_\_\_\_\_

3. Telephone No.

\_\_\_\_\_

4. E-mail / Website address (if available)

\_\_\_\_\_

5. Name of the Banker, Branch Name & address

(in Block letters) (for e-payment purpose)

\_\_\_\_\_

6. PAN (Enclose self-attested photocopy)

\_\_\_\_\_

7. GST No.

\_\_\_\_\_

9. Trade License/Business License/CIN (if applicable)

\_\_\_\_\_

(Enclose self-attested photocopy)

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10. Any other Relevant Information \_\_\_\_\_

(e.g. Number of Years of Experience in a similar line of business / Turnover for last Financial year)

I/We hereby declare and affirm that I/we have read and understood the terms and conditions of this quotation as stipulated in the tender notice No IIMN/EM&ES/2022-23/05 dated 26-09-2022Accordingly, I/ we accept the terms and conditions and hereby offer the rates for “**Supply Water meter 40 mm dia.**” as per specifications in Annexure 'A'

**Signature** \_\_\_\_\_

**Name of the BIDDER** \_\_\_\_\_

**Official seal of BIDDER** \_\_\_\_\_

**Date** \_\_\_\_\_