



IIM NAGPUR

भारतीय प्रबंध संस्थान नागपुर
Indian Institute of Management Nagpur

Tender Reference No: IIMN/EMES/2022-23/01 dated 23-09-2022

Minutes of the Pre-Bid Meeting for Providing Facilities Management & Allied Services at IIM Nagpur campus (Retender) `Time and Date: 11.00 am on 04-10-2022

This MOM will form part of the tender document.

Attendees:

IIM Nagpur –

1. Lt.Col.Ateendra Godbole - Sr. Officer Technical
2. Mr.Pushkar Deshpande - Asst. Manager Finance & Accounts
3. Mr.Anil Chaudhary - Asst. Engineer Estate Maintenance
4. Ankush Mahajan - Jr. Engineer Estate Maintenance

Page no.	Clause no.		Queries by the bidders	IIMN's Response
16	4.9.3	Payment by IIMN to the contractor	Reimbursement to be done, if any revision in VDA	IIMN will pay Percentage escalation. Bidder has to consider 1 st year increase in VDA while quoting the rate
17	4.11.1. b	Security deposit	Do we have to pay both the initial security deposit @2.5% and the performance security deposit @ 3 %	Yes, both have to be paid.
18	4.12.7	Taxes Labour laws and other regulations	Amount of Insurance policy if any injury/disablement	As per clause 4.26
50	Chapter 10	Manpower Deployment for housekeeping	Total no of Housekeepers required	Bidder will propose the manpower required as per the scope of work and area after a detailed survey of IIMN Campus.
2			The Tender reference number is the same as we have submitted the tender in the past. Do we need to again provide all the documentation pertaining to this tender	Yes, please upload all documents as per Chapter 3
9	6) iii		Can we provide any of the ISO	Please upload the ISO



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			Certificate	certificate as mentioned in this clause. Any additional relevant certification can be also uploaded.
28	13	Employee Meals	Can we have a specified area to provide the Employee Meals? Can we have a specified area for staff toilets & lockers? Can we have a specified area for offices?	Yes; staff toilets, lockers, work station area is available in Estate Maintenance block
32	9		Kindly provide the specification of the scissors lift (height and tonnage)	Height of lift 40 to 50 feet. Capacity: 1 to 2 tone Width : 3 to 4 feet
36	7 & 25		Can we outsource the Pest Control & Facade cleaning	Yes
41			Can we have a specified area for garbage to be disposed? Any local vendor can be outsourced for garbage collection on a daily basis? Kindly clarify whether the Garbage Trolley can be provided by IIM or in-Service Provider's Scope?	We will provide a specified area for garbage collection on campus. Yes, local vendors as approved by MADC can be outsourced for garbage collection. Please refer for garbage trolley as per Annexure II page 32/58
42			Kindly provide us with the list of consumables provided by IIM.	For technical services, IIMN will provide consumables for electrical, Plumbing, HVAC, etc.
43	D2		Stock register can be maintained in the manual register or any software is providing by IIM	No software will be provided by IIMN.
56	Annexure G		Annexure G is not included the faculty and staff residences but mentioned in the scope of the work	As per Annexure IV page 37. It is included in item no 102.
56	Annexure G		Annexure G Point 16 is mentioned the Director's residence. Please describe the scope of work	Scope of work will be the same as per Annexure (I to V)
	BOQ	Sr. 106	is indicated to quote only Per Sqm. Please clarify whether the rate should be quoted per month basis	This item will be executed once in a year or as per the requirement of IIMN. The actual executed area will be measured and paid



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As per tender:

4.9.1 Payment to workmen by the contractor: The bidder has to work out his quoted rates based on the minimum wage declared by the central government. The latest minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f 01-04-2022 shall be as under (Sweeping & Cleaning)

Area	Basic Wages (Rs)	V.D.A (Rs)	Total
A	523	140	663

The rates of Minimum wages for employees employed in MAINTENANCE OF Building are as under

Category	Basic Wages (Rs)	V.D.A (Rs)	Total
Unskilled	523	140	663
Semi-Skilled	579	155	734
Skilled	637	169	806
Highly skilled	693	183	876

Amended clause 4.9.1

4.9.1 Payment to workmen by the contractor: The bidder has to work out his quoted rates based on the minimum wage declared by the central government. The latest minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f 01-10-2022 shall be as under (Sweeping & Cleaning)

Area	Basic Wages (Rs)	V.D.A (Rs)	Total
A	523	188	711

The rates of Minimum wages for employees employed in MAINTENANCE OF Building are as under

Category	Basic Wages (Rs)	V.D.A (Rs)	Total
Unskilled	523	188	711



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Semi-Skilled	579	209	788
Skilled	637	229	866
Highly skilled	693	247	940

Estate Maintenance & Engineering Services
IIM Nagpur