

INDIAN INSTITUTE OF MANAGEMENT NAGPUR
IIMN/EM&ES/11/2022-23 dated 28-02-2023
Part -II Price Bid



Name of work: Decoration work, furniture, Electrical & Flower décor for 7th convocation of IIM Nagpur

Name of Bidder:

Sr.no	Description	Appox. Size	QTY	Unit	Rate	Rate in words	Amount
	Pre convocation						
1	Round table with cover for Dinner		10	Nos			
2	Banquet chairs with ribbon dinner		50	Nos			
3	Printing & fixing of flex backdrop on MS frame including necessary pipe support and entire back side should be covered for pre convocation of size 15'X8'	15'X8'	120	Sq.ft			
4	Plastic chairs without cover for sitting		100	Nos			
5	Flower bouquets for guests		6	Nos			
6	The stage of 10' X12 ' of 2 feet in height covered with carpet	10'X12'	120	Sq.ft			
	Convocation						

Signature of Bidder with seal

Sr.no	Description	Appox. Size	QTY	Unit	Rate	Rate in words	Amount
1	Setting up of Floor platform with proper material frame with 12 mm plywood sheet on the floor and all sides should be covered. The platform should provide a uniform surface. Including Laying the carpet Brand new for the platform as directed, including cutting the carpet to the required shape Square,curve/diagonal, etc., to match the profile as directed and joints sealed with transparent tape, cleaning, etc., complete as directed (On the Event location steel circular columns, Chamber, & pole foundation are there, the surface is not uniform, Please consider all wastage of materials no additional payment will be made for wastage of materials)	150'X50'	7500	Sq.ft			
2	Provide a stage of size 52'x24 & 3' height using MS framed, plywood panels on MS pipe /angle support with cross bracing, and the bottom (three sides) also should be covered with neat plain satin cloth with the matching colour.	52'X24'	1248	Sq.ft			
3	Approved Colour brand new Carpet synthetic/acrylic carpet all over the stage 52'X24' with joints secured with best quality approved colour adhesive tape complete.	52'X24'	1248	Sq.ft			
4	Providing & Making 9" riser of size 52'X15' on stage for Faculty & BOG Member seating	52' X 15'	780	Sq.ft			

Sr.no	Description	Appox. Size	QTY	Unit	Rate	Rate in words	Amount
5	Steps to be provided on both side of the stage made in MS angle framed & plywood panels on MS pipe/angle support with cross bracing, painted, hand rail and, carpet covering (Appox width 3 to 4 feet)	3 to 4 feet width	2	NO'S			
6	Stage table of size 15' x 3' (Type of Table will be finalized by IIM Nagpur)all side & top covered with new cloth	15' X 3'	75	Sq.ft			
7	VVIP chairs with raised back and footrests for Chief guests and directors (Type of Chairs will be finalized by IIM Nagpur)No damaged/broken chairs and faded colour are permitted. The rate shall be including the arrangement of chairs at the required locations as per the approved seating layout etc., complete as directed by the Engineer-in-charge.		5	No's			
8	Providing Armless plastic chairs with a white satin cloth cover with ribbons. Chairs shall be of the same colour as approved, and no damaged/broken chairs and faded in colour is permitted. The rate shall be including the arrangement of chairs at the required locations as per the approved seating layout etc complete as directed by the Engineer-in-charge.		600	Nos			

Sr.no	Description	Appox. Size	QTY	Unit	Rate	Rate in words	Amount
9	Special chairs with cover and raised back for delegates on stage (Type of Chairs will be finalized by IIM Nagpur)		40	Nos			
10	Providing of Good quality Podium on the stage as approved by IIMN		2	No's			
11	Printing & fixing Branding for podium of size 3' x 2'	3'X2'	12	Sq.ft			
12	Design & Printing of flex two Side Wings on stage 4'X10'	4'X10'	80	Sq.ft			
13	Internal Sinages on vinyl foam sheet of size (2'x 1') with 3' ht. stand for marking , VIP area, Guest area, Parents area, Staff area, Students area, Media , etc.	2'X1'	5	No's			
14	Printing and fixing of Photography backdrop at the amphitheater (60' X 10) in MS frame, including necessary pipe support, and the entire back side should be covered. (IIM Nagpur will provide design)	60'X10'	400	sq.ft			
15	Printing and fixing of Backdrop from stage level (52' X 10') with Flex in MS frame including necessary pipe support and entire back side should be covered. (IIM Nagpur will provide design)	52' X10'	420	Sq.ft			

Signature of Bidder with seal

Sr.no	Description	Appox. Size	QTY	Unit	Rate	Rate in words	Amount
16	Providing & fixing carpet of approved colour & of required size on outer corridor for procession	600' X 6'	3600	sq.ft			
17	Provision of green room on stage side with masking & covered table and one opening of appox. Size 5'X8'	5'X8'	40	Sq.ft			
18	Console tables and arrangements (Videographer & photographer sitting place)		2	Nos			
19	Providing & designing of Entry box gate with name facia on entrance gate with flex pasted on it. 20X15 feet	20'X15'	600	Sq.ft			
20	Providing Green matt on open court	100'X20	2000	sq.ft			
21	Queue manager		100	Rft			
22	Full Height Mirror in Robing area		5	No's			
23	Siding (Kanaat) nearby open area of the Convocation area with white cloth of required height	200 '	200	Rft			
	Flower Decoration						
24	Flower bouquets on the Entrance Gate & backdrop		15	No's			

Signature of Bidder with seal

Sr.no	Description	Appox. Size	QTY	Unit	Rate	Rate in words	Amount
25	Floral decoration with good quality fresh original flowers on the head table of length 15' feet	15 RFT	1	No			
27	Flower decoration with good quality of fresh original flowers on the stage Bottom railing of length 52' feet	52 RFT	1	No			
28	Planters of required height		25	No's			
29	Flower decoration on podium		2	No			
	Light Services:						
30	LED Metal Lights 200 Watt/LED Par lights with necessary wiring arrangements, stands and accessories and any other lighting arrangement for event area & surrounding as required		10	Nos			
31	Regular par can for stage		2	Nos			
32	Hiring, Providing and fixing of Tower Air Conditioner (AC) of 2 Ton each with high flow on stage for BoG & Other dignitaries' with necessary wiring arrangements and accessories and any other arrangement for event area & surrounding as required.		4	Nos			

Signature of Bidder with seal

Sr.no	Description	Appox. Size	QTY	Unit	Rate	Rate in words	Amount
33	High Power Air Cooler with power arrangement (The cooler should not be old more than two years)		15	Nos			
34	Mist Fan with power arrangement		10	Nos			
35	Aluminium Box Truss of Size 40'X60'	40'X60'	1	Nos			
	Total Amount						
	Add GST-----% & Amount						
	Grand Total						

Important Note:

- a) For the Rehearsal venue on 7th April 2023, as suggested by the admin department, be ready by 12:00 noon (Floor Setup, podium, Stage with seating arrangement, AC's, Cooler and Student Chairs required)
- b) For Convocation, venue should be ready and handed over to PGP Department on 8 April 2023 at 7.00 am.
- c) All rates are to be quoted excluding the GST applicable. The GST will be paid in addition to the total amount payable.
- d) The above quantity may vary as per actual requirement of Site.
- e) The convocation event is for Two days, hence Quote the rate of items accordingly