



IIM NAGPUR

**INDIAN INSTITUTE OF MANAGEMENT NAGPUR**

**(Tender Reference NO.: IIMN/Project /01/2022-23 dated 15-02-2023)**

**Website: [www.iimnagpur.ac.in](http://www.iimnagpur.ac.in)**

**Tender Notice**

**Name of Work: Consultancy service for Obtaining Consent to Operate under Red Category from Maharashtra Pollution Control Board for 2 years at IIM, Nagpur.**

Issue by

INDIAN INSTITUTE OF MANAGEMENT NAGPUR  
Plot No-01, Sector-20, MIHAN Notified area, Dahegaon  
Khapri (Rly), Nagpur.441108  
[www.iimnagpur.ac.in/tender](http://www.iimnagpur.ac.in/tender)

Email:

Ph No:07122870353

**Last Date of Submission: 01/03/2023 up to 3.00 PM**

## Notice Inviting Tenders and Schedule of Events

Tender No. IIMN/Project /01/2022-23 dated 15-02-2023

Sealed bids are invited under two bid systems from experienced MPCB consultants/agencies for **Consultancy service for Obtaining Consent to Operate under Red Category from Maharashtra Pollution Control Board for 2 years at IIM, Nagpur**

Bid Downloading Schedule: Tender documents can be downloaded from the IIMN website [www.iimnagpur.ac.in](http://www.iimnagpur.ac.in) as per the schedule given in the CRITICAL DATE SHEET under:

### CRITICAL DATE SHEET:

Bid Publishing Date	15-02-2023
Bid Document Download Start Date	15-02-2023
Pre-bid meeting	<b>20-02-2023, 11.00 A.M at Estate Maintenance IIM Nagpur (Plot No-01, Sector-20, MIHAN Notified area, Dahegaon Khapri (Rly), Nagpur.441108)</b>
Re-Tendering/Corrigendum (If any)	
Bid Submission End Date	<b>01-03-2023 up to 3.00 P.M at Estate Maintenance IIM Nagpur (Plot No-01, Sector-20, MIHAN Notified area, Dahegaon Khapri (Rly), Nagpur.441108)</b>
Technical Bid Opening Date	01-03-2023 at 3.30 P.M
Financial Bid Opening Date	Price Bids of only technically qualified bidders shall be opened later date in the presence of authorized representatives of bidders & IIMN Officers.

Intending tenderers are **advised to visit the IIMN website, [www.iimnagpur.ac.in](http://www.iimnagpur.ac.in), regularly till the closing date of submission** of tender for any corrigendum/addendum/ amendment.

### **Part - 1 Technical bid:**

Clause No.	Title	Description
101	Name of the work:	Consultancy service for Obtaining consent to Operate under Red Category from Maharashtra Pollution Control Board for 2 years at IIM, Nagpur
102	Reference no:	IIMN/Project /01/2022-23 dated 15-02-2023
103	Name of the Bidding agency:	
104	Details of bidder	Annexure- A is to be filled, duly signed, stamped, and attached along with the tender.

Clause No.	Title	Description
105	Earnest Money Deposit (EMD):	Annexure- B
106	Bid Format	The bid shall be submitted in two parts, as given below. The two sealed envelopes (1 & 2) will be placed in a single envelope super-scribed with Tender No. and "Consultancy service for Obtaining consent to Operate under Red Category from Maharashtra Pollution Control Board for 2 years at IIM, Nagpur." and submitted by hand or by post/courier so as to reach IIM Nagpur before the last date as per schedule.
106.1	Sealed Envelope 1	Super scribed "Technical bid for Consultancy service for Obtaining consent to Operate under Red Category from Maharashtra Pollution Control Board for 2 years at IIM, Nagpur." containing <ol style="list-style-type: none"> <li>1. Complete the Technical bid document signed and stamped.</li> <li>2. Duly filled in Annexures A, B</li> <li>3. Legible copies of relevant supporting PQ documents duly self-attested by the bidder.</li> </ol>
106.2	Sealed Envelope 2	Super scribed "Price bid for Consultancy service for Obtaining Consent to Operate under Red Category from Maharashtra Pollution Control Board for 2 years at IIM, Nagpur." containing Price Bid document – Completely filled, signed, and stamped.
107	Late / Conditional Bids	Conditional bids not conforming to the PQ / requirements as per the bidding documents will not be considered.
		Bids received after the last date & time of submission will not be considered.
108	Eligibility Criteria	Intending Bidder who meets the following eligibility criteria may apply for the tender document. The request for the tender document should accompany the required documentary evidence to prove their eligibility, failing which the application will be rejected. <ol style="list-style-type: none"> <li>1. The bidder should be in Consultancy services for a minimum period of (03) Three years as on 31-01-2023. The right to accept the contracting business of the vendor will rest with IIMN.</li> <li>2. Experience: Bidder should have completed similar type of work as asked for in the last six years as on 31.03.2022 in PSU/Govt/Pvt Sector anyone. (copy of the satisfactory performance certificate to be enclosed). <ol style="list-style-type: none"> <li>a) One similar type of service (copy of work order or Completion certificate.)</li> </ol> </li> </ol> <p>The bidder must have PAN &amp; GST registration. (Copy to be attached)</p>

Clause No.	Title	Description
109	Rejection of bid(s)	IIMN reserves the right to, at any time and in its absolute discretion, the following <ul style="list-style-type: none"> <li>• Accept or reject any or all bids</li> <li>• To permit any bidder to resubmit its shortfall documents</li> <li>• To negotiate the price with L-1</li> <li>• To suspend, discontinue, modify and/or terminate the Tendering process at any time without assigning any reason whatsoever.</li> </ul>
110	Award of similar type of work on the same rates:	Upon mutual consent, the client may award another similar type of work in campus based on this rate to the contractor, for which the rates may be valid up to One year from the date of issue of Work Order.
111	Force Majeure:	If the whole or any part of the performance by the Parties of any part of their respective obligations hereunder is prevented or delayed by causes, circumstances, or events beyond the control of the Parties, including delays due to floods, wars, hostilities, acts of government, custom barriers, or other causes of like character beyond the control of the Parties, then to the extent the Parties shall be prevented or delayed from performing all or any part of its obligations hereunder by reason thereof despite due diligence and reasonable efforts to do so notwithstanding such causes, circumstances or events, the Parties shall be excused from performance hereunder for so long as such causes, circumstances or events shall continue to prevent or delay such performance.
112	Precedence Clause:	In the case of any ambiguity in interpretation, the decision by IIMN authority on the interpretation of the entire contract terms and conditions will be final and binding to all.
113	Mathematical error	During the opening of price bids, the quoted premium amount will be declared. However, during calculation verification, if there is any error found in the total amount, the agency will be called for clarification. However, the decision by IIMN authority on the interpretation of the entire contract terms and conditions will be final and binding to all.
114	Price Bid	Bidder shall quote the premium for the work as per the Scope of coverage in this document. The premium quoted should include all taxes, duties and cess; only <b>GST, as applicable, shall be paid extra over and above the quoted premium.</b>
115	Payment	Payments will be made within 21 days after the submission of bills by the agency provided the bills are complete in all respect and duly authenticated by the specified Officer(s) of the Owner after completion of the work in all respect.

Clause No.	Title	Description
		Payments will be made by crossed-account payee cheques only OR e - payment.

**Terms & Conditions: -**

- 1) All bids are to be submitted in the name of the Chief Administrative Officer, IIM Nagpur only. Bid shall not address to the Director, IIM Nagpur will not be opened & rejected summarily.
- 2) The Vendor shall submit a work order for similar kind of work.
- 3) Vendor shall file application for authorization and consent to Operate/renewal from MPCB.
- 4) Vendor shall liaison with MPCB and visits to head office of MPCB Mumbai/ Nagpur office if required.
- 5) The total fees inclusive of travelling expenses, staying and all other expenses.
- 6) The statutory fees will be borne by IIM Nagpur as per the actual online demand/invoice produce from the MPCB.
- 7) The selected vendor shall coordinate to IIM Nagpur for providing required documents for filling of online application to MPCB PORTAL for obtaining Consent to Operate
- 8) Vendor shall reply all queries raised by MPCB Nagpur/Mumbai office and handle compliance for the same.
- 9) Vendor shall coordinate with MPCB during course of 2 years for compliance of General Condition of MPCB.
- 10) **The 90% payment shall be released on receipt of obtaining consent to operate under red category from Maharashtra Pollution Control Board for 2 years and balanced 10% of the payment will be released on completion of two years renewal period.**
- 11) Liquidated damages charges: - In the event of not carrying out work, Liquidity Damages Charges will be deducted to the sum of 0.5% of the contract price of the delayed /undelivered, stores/services mentioned above for every week of delay or part their of a week, subject to the maximum value of the Liquidated Damages being not higher that 10% of the value of delayed stores.
- 12) Bank details such as Account Number, IFSC code, etc. should be furnished so as to facilitate payment online if any.
- 13) Time Period for provision of obtaining consent to operate: - 45 days from the date of issue of the work order OR date of approval by the Engineer in charge (Whichever is later). Extendable for reasons beyond the contractor's control and upon Engineer's recommendation
- 14) Interested parties should submit their bid through hard copy in Project Manager office, Estate and Maintenance Department of IIM Nagpur subscribing **“Tender document for Consultancy service for Obtaining consent to operate under red**

**category from Maharashtra Pollution Control Board for 2 years at IIM Nagpur”**  
on or before 01 March 2023 before 15.00 hours which will be opened on 1<sup>st</sup> March 2023 at 15.30 hrs.

- 15) Agency should submit the “**Annexures - A, B & C** duly filled-in and signed.
- 16) The work will be awarded to the lowest (L1) eligible consultant.

### **INSTRUCTIONS FOR SUBMISSION OF BIDS**

1. The price bids of only those bidders shall be considered for evaluation whose bid is determined to be technically acceptable to IIMN.
2. Price Bid submitted only in the given format will be accepted.
3. Any conditions/terms given in the bid by bidders on their own shall not be binding on the IIMN. All the terms & conditions will be as given herein, and no change in any terms or conditions by the bidders will be acceptable.
4. Bidder signing the tender form or any other documents forming part of the contract on behalf of the Bidder shall be deemed to warranty that he has authority to bind the Bidder. If subsequently comes to light that the person so signed had no authority to do so, the IIMN may, without prejudice to any other civil & criminal remedies, cancel the tender and hold the Bidder liable for all costs, charges, and damages.
5. In case of any dispute, The Director, IIMN, shall be the sole arbitrator, and his decision shall be final & binding on both parties.
6. Any bid received by IIMN after the deadline for submission of bids prescribed by the IIMN shall be rejected and returned unopened to the bidder.
7. Any cutting/overwriting etc., in the tender must be signed by the person who is signing the tender. The rates and units shall not be overwritten. The financial part of the bid shall always be both in figures and words. In case of discrepancy in words or figures, the amount least between the figure and word will be treated as final.
8. The bidders have to submit the price bid only as per the price schedule format given above in this tender document. Any other format for submission of price bid shall be out rightly rejected without any further reference to the bidders.

**ANNEXURE – A**  
**PARTICULARS OF BIDDER**

1	Name of the Bidder	
	a. Trade name	
	b. Status of the bidder (Company / Authorized agent)	
2	Postal address for communication	
3.	Telephone/ Mobile numbers	
4	Email address	
5	PAN No. (Enclose self-attested copy)	
6	GST No. (Enclose self-attested copy)	
7	Registration / License details (Enclose self-attested copy)	

I/We hereby declare and affirm that I/we have read and understood the terms and conditions of this tender as stipulated in Tender notice No IIMN/Project /01/2022-23 dated 13-02-2023

Accordingly, I/ we accept the terms and conditions and hereby offer the rates for “Consultancy service for Obtaining consent to Operate under red category from Maharashtra Pollution Control Board for 2 years at IIM, Nagpur.” as per the Price Bid.

Name of the Bidder \_\_\_\_\_

Signature of authorized person \_\_\_\_\_  
With date

Official seal of Bidder

**ANNEXURE - B**

**FORMAT OF BID SECURITY DECLARATION FROM BIDDERS IN LIEU OF EMD**

(On Bidder's Letterhead)

I / We, the authorized signatory of M/s,

..... participating in tender

No. IIMN/Project /01/2022-23 dated 15-02-2023

for "Consultancy service for Obtaining Consent to Operate under Red Category from Maharashtra Pollution Control Board for 2 years at IIM, Nagpur, do hereby declare:

- (i) That I/we have availed the benefit of waiver of EMD while submitting our offer against the subject Tender, and no EMD is being deposited for the said tender.
  
- (ii) That in the event we withdraw/modify our bid during the period of bid validity or I/we fail to execute a formal contract agreement within the given timeline, or I/we fail to submit a Performance Security within the given timeline, or I/we commit any breach of Tender Conditions / Contract which attracts penal action of forfeiture of EMD

Then I/we will be suspended from being eligible for bidding/award of all future contract(s) of Indian Institute of Management Nagpur for a period of one year from the date of committing such breach.

Signature of Authorized Signatory of bidder .....

Name of Authorized Signatory .....

Company Name .....



## ANNEXURE – C

### BIDDER'S QUERIES :

SR. NO.	BIDDING DOCUMENT			SUBJECT	BIDDER'S QUERY	OWNER'S REPLY
	PART / VOL.	PAGE NO.	CLAUSE NO.			

#### NOTE:

Bidder's Queries may be sent by e-mail to: Project Manager, IIM Nagpur  
(projmgr@iimnagpur.ac.in)

SIGNATURE OF BIDDER : \_\_\_\_\_

NAME OF BIDDER : \_\_\_\_\_

COMPANY SEAL : \_\_\_\_\_

**CHECKLIST OF DOCUMENTS TO BE SUBMITTED**

The bidder is required to fill-up this checklist and submit it with the PQ and Technical bid: as per clause no. 108

<b>Sr. no</b>	<b>Description</b>	<b>Compliance YES/NO / Document attached</b>	<b>Bid document Reference</b>
1	Particulars of bidders (Annexure A)		
2	Bid security declaration (Annexure B)		
3	PAN		
4	GST Registration		
5	The bidder should be in Consultancy services for a minimum period of Three years as on 31-01-2023. The right to accept the contracting business of the vendor will rest with IIMN.		
6	Experience: Bidder should have completed similar type of work as asked for in the last six years as on 31.03.2022 in PSU/Govt/Pvt Sector anyone. (copy of the satisfactory performance certificate to be enclosed). a) One similar service (copy of work order or Completion certificate.)		

**Part – II**

**Price Bid**

**(To be submitted in a separate sealed envelope)**

**Name of work:** “Consultancy service for Obtaining Consent to Operate under Red Category from Maharashtra Pollution Control Board for 2 years at IIM, Nagpur.”

Tender no: IIMN/Project /01/2022-23 dated 15-02-2023

**Name of the bidder:** \_\_\_\_\_

<b>Sr. No.</b>	<b>Description of item</b>	<b>Quantity</b>	<b>Unit</b>	<b>Rate (In Rs.)</b>	<b>Amount (In Rs.)</b>
1	Consultancy service for Obtaining Consent to Operate under Red Category from Maharashtra Pollution Control Board for 2 years.	01	Job		
	Total Amount				
	GST % and Amount				
	<b>Total amount Including GST (In Rs.)</b>				

**Amount in words:** \_\_\_\_\_

Signature of Authorized Person :

Seal of the agency :