



IIM NAGPUR

भारतीय प्रबंध संस्थान नागपुर
Indian Institute of Management Nagpur

INDIAN INSTITUTE OF MANAGEMENT, NAGPUR
ICT Department, IIM Nagpur, Plot No. 1, Sector 20, Mihaan
(Non-Sez) Nagpur - 441108

Phone No. – 07122870340/41

Email: itoffice@iimnagpur.ac.in

www.iimnagpur.ac.in

Invitation to Offer

Suppliers Address: Ph.No.: Email id :	Enquiry Ref. No. IIMN/ICT/2023-24/12	Date of Issue: 10/01/2024
	To reach us before: 16/01/2024 Up to 03.00 P.M at MIHAN campus	Offer Valid up to: 6 Months
	Date & time of opening of bid: 16/01/2024 Up to 03.30 P.M at MIHAN campus	Issued by: ICT Department IIM Nagpur

We invite your Quotation for the item/s mentioned below. Please return this form, duly filled in all respects in a sealed envelope so as to reach us on the above address and before the date specified above. Submitting this quotation implies agreement to the terms and conditions mentioned in Appx. 'B'.

Sr. no	Description of Item	Cost	GST	Total Cost (Rs.)
1	Requirement of AV setup, dated 20th Jan 2024 at IIM Nagpur, Mihaan Campus Technical details and product description as per Appx. 'A'			
	Add Transport/Installation charges etc. if any			
	Grand Total			

Total Price (in words) Rupees _____





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Appx 'A'

Technical Details & Description of Items:

Name of Work: Requirement of AV setup, dated 20th Jan 2024 at IIM Nagpur, Mihaan Campus

Venue: IIM Nagpur, Mihaan Campus

Item	Qty
Sound services:	
Drum kit with mic set (pearl decade drum kit)	1
Cymbal stands-3 boom , 1 standard	4
SM58 for vox	2
Lineouts	8
Wedge Monitors- JBL PRX 715	4
In Ear monitors- Sennheiser	4
Keyboard stands	2
Big mic stands	2
JBL SRX 725 top- 2 and Base bin POPE 2400 watt-2	8
Mixer- M32/X32 or Allen and Heath SQ7	
Lapel mic (Shure)	1
Chordless mic- Shure	6
Jack to jack lead wires	8
Aux to jack wire	2
Production:	
LED Parcans	30
Sharpy Lights	4
Smoke	1
Backdrop of size 16' x 10' with blackback flex and frame	1
Generator- 125Kw with diesel	1
Stage of size 24' x 16' x 3' with carpet and black masking and transportation	1





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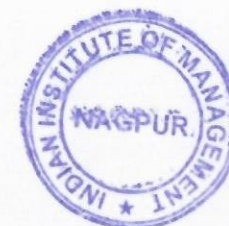
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Appx 'B'

General Conditions and Instruction for Bidders

1. The service to be provided at IIM Nagpur, Mihan campus
2. Power supply with one point will provided by IIM Nagpur
3. The bidder must quote the price inclusive of all the requirement, and taxes/GST if any.
4. The bidder must be aware that if the specification of their offered model does not meet with minimum specifications required mentioned in Appx. A shall outrightly be rejected.
5. Trial and testing should be done in discussion with organizing committee.
6. Site visit should be done before quoting the bid.
7. IIMN at its discretion, can cancel this 'Invitation to Offer' either in full or part without assigning any reason whatsoever.
8. Bill should be submitted in duplicate on the complete execution of order duly certified by Institute's authorized representative in respect of the complete installation and making all the units fully functional.
9. Submit the Bank account details along with the bill for payments be NEFT / RTGS or mention the same in the bill [Pl. enclose a cancelled cheque in the bidder's name].
10. The bidder must quote PAN/ VAT No./ GST No. etc. on their quotation, without which the quotation will not be entertained. [Pl. enclose a current valid copy of the documents].
11. The bid must submit at IIM Nagpur, Mihan Campus Nagpur along with all the pages of this 'Invitation to Offer' duly signed and stamped as a token of acceptance of the terms and conditions of this offer without which the offer shall be rejected.
12. Security deposit/performance guarantee is waved off.





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ANNEXURE – C
PARTICULARS OF BIDDER

Tender for Requirement of AV setup, dated 20th Jan 2024 at IIM Nagpur, Mihaan Campus

IIMN/ICT/2023-24/12

dated 10/01/2024

1. Name of the bidder

(a) Trade Name (in Block letters)

(b) Status of the bidder

(Proprietorship/Partnership/LLP/Limited Co.)

(in Block letters)

(c) Name of Proprietor/Partners/CEO/Directors

(in Block letters)

2. Postal Address

3. Telephone No.

4. E-mail / Website address (if available)

5. Bank Draft No, date, Bank name and amount (if applicable)/MSME or NSIC Regn. No.

(a) Tender Fees

(b) EMD

(c) MSME/NSIC Regn. No. (if applicable)

(Enclose self-attested photocopy)

6. Name of the Banker, Branch Name & address (in Block letters) (for e-payment purpose)





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7. PAN (Enclose self-attested photocopy) _____

8. VAT No. (if applicable) (Enclose self-attested photocopy) _____

9. GST No. (if applicable) (Enclose self-attested photocopy) _____

10. Trade License/Business License/CIN (if applicable)
(Enclose self-attested photocopy) _____

11. Lab. Licence/EPF/ESIC Reg. No. (if applicable)
(Enclose self-attested photocopy) _____

12. Any other Relevant Information _____

(e.g. Number of Years of Experience in a similar line of business / Turnover for last Financial year)

I/We hereby declare and affirm that I/we have read and understood the terms and conditions of this tender/quotation/NIT as stipulated in the tender notice No: IIMN/ICT/2023-24/12 dated 10/01/2024 Accordingly, I/ we accept the terms and conditions and hereby offer the rates for Tender for **Requirement of AV setup, dated 20th Jan 2024 at IIM Nagpur, Mihaan Campus.**

Date _____

Name of the BIDDER _____

Official seal of BIDDER _____

