



भारतीय प्रबंध संस्थान नागपुर

प्लॉट नंबर 1, सेक्टर 20, मिहान (नॉन-एसईजेड), नागपुर, महाराष्ट्र - 441108

Indian Institute of Management Nagpur

Plot No 1, Sector 20, MIHAN (Non-SEZ), Nagpur, Maharashtra - 441108

IIM NAGPUR

Tender ref no: IIMN/142/2023-24/12 dated 29/12/2023

Corrigendum-II

With reference to the tender for “Empanelment of travel agency for providing airline/train tickets, travel arrangements, local transport arrangements, accommodation arrangements, visa and foreign exchanges for IIM Nagpur” please find below the revisions:

1. Last date of submission of tender has been extended to 05/02/2024

Dates	Earlier dates	Extended dates
Last date of Bid Submission	29/01/2024 up to 3.00 PM	05/02/2024 up to 3.00 PM
Price Bid Opening Date	Will be intimated later	Will be intimated later

2. The Revised Bid Evaluation Scheme (Chapter 4) is attached herewith as Annexure 1. The changes in the Price Bid evaluation are highlighted for reference.
3. Price bid format has been revised. The revised format is attached herewith as Annexure 2. (Bidders who have already submitted the bids are requested to resend the Revised Price bid in the attached format before last date of submission. The Technical bid documents if submitted are **not** required to be sent again.)

The technical and PQ bid and the rest of the Bid document remains unchanged.

You are requested to check Website for more updates.

Issued By:

Stores and Purchase Department
IIM Nagpur

Chapter 4

Revised Bid Evaluation Scheme

1. Technical bid will have a weightage of **70** and price bid for **30**.
2. The total composite score will be calculated as the sum of Technical and Price Bid marks.
3. If the score of bidders in the technical bid is below **50 % (35 Marks)** then the bidder will not be considered for further evaluation. Price bid of such bidders will not be opened.
4. Price Bids of only those bidders shall be considered for opening and evaluation, whose bid is determined to be technically acceptable to IIMN.

Technical bid score, out of 70, will be arrived based on the following

S. No.	Technical Evaluation(X)	Maximum Marks
1	No. of years of experience in the Travel booking sector 5 to 7 – 5 marks 7 to 10 – 7 marks More than 10 years – 10 marks	10
2	Average Annual turnover in last five years 2 Cr to 4 Cr – 5 marks 4 Cr to 7 Cr – 7 marks 7 Cr and above – 10 marks	10
3	Operational Plan for IIMN and features of the portal / app proposed by the agency and its benefit for IIM Nagpur based on the Technical Bid and Presentation to the committee	30
4	Work Orders and experience certificates of PSUs /Corporates / Government/ non-Government clients 3 to 5 work orders -10 marks 5 to 10 work orders - 15 Marks More than 10 work orders - 20 marks	20
	Highest Technical Score of a bidder agency out of 70 (X)	70
	Price Bid evaluation (Y)	
	The bidder agency quoting the lowest total service charges as per the Price Bid format to be scored as 30 (Y)	30
TOTAL TECHNOCOMMERCIAL SCORE OF THE BIDDER AGENCY = (X+Y)		

1. Bidders getting less than 50% in the technical score i.e. less than 35 marks will not be considered for opening of the price bid.
2. Bidders getting highest technical score will be considered as 70 (H1) and the scores of other agencies will be weighted on pro rata basis as per below formula.

Formula for Technical score X:

$$X = \frac{\text{(Marks obtained by the bidder x 70)}}{\text{Marks obtained by highest scorer (H1)}}$$

Price Bid Score

For the Price Bid comparison, the rates quoted by the bidder and hence the total amount arrived at in Table 1 will only be considered.

The Lowest rates quoted by a bidder and thus quoting the **lowest amount** in Table 1 of the Price Bid will be given a score of 30 (L1)

For calculating, the score of other bidders following formula will be used

$$Y = \text{Price bid Score of the bidder} = \frac{30 \times (\text{Lowest amount quoted L1})}{\text{Amount quoted by the bidder}}$$

Total Composite Score of the bidder out of 100 = X + Y

The bidder getting the highest composite techno-commercial score (X+Y) will be considered for the award of the contract.

The rates quoted by the selected bidder in Table 2 will be finalized as the contract rates for the services. If the rates quoted in table 2 are unreasonably high, the institute may initiate negotiations with the bidder to finalize the rates.

Notes:

1. IIM N reserves the right NOT to award the work to the highest scorer.
2. IIMN reserves the right to reject any or all bids without assigning any reason.
3. IIMN reserves the right to increase or decrease the scope of work.
4. IIMN may ask the selected vendor to submit the Pricing plan of the rates quoted and take a decision on the feasibility of the price quoted.

Price Bid

Tender no: IIMN/142/2023-24/12 dated 29/12/2023

Name of the Bidder:- _____

Note:

- Please quote rates without GST. GST as applicable will be paid extra as applicable.
- Please quote the Service charges of the agency only without including airline charges.
- The payments will be made for the actual number of bookings as per the rates finalized for the contract.

Table 1 - The Total amount arrived at in Table 1 will be considered for Price Bid assessment of Lowest bid (L1)

Sr.No.	Service	Expected number of tickets to be booked in one year (a)	Service charge per ticket (To be quoted) without GST in Rs. (b)	Total Amount in Rs. (a*b)
1	Air ticket booking (Domestic Economy class) - One way	1300		

Table 2 – The service charges quoted in Table 2 will **not** be considered for deciding L1 bidder. However, the rates quoted in Table 2 by the selected bidder will be finalized as contract rates.

Sr. No.	Services	Service charges per ticket / service in Rs.
1	AIR TRAVEL BOOKING (through Online self-booking portal/App / Offline booking)	Domestic Business Class – One way
		International Economy Class – One way
		International Business Class – One way
		Cancellation Domestic Economy Class
		Cancellation Domestic Business Class
		Cancellation International (Economy/Business Class)
		Ticket Re-issuances / Rescheduling (Domestic Economy Class)
		Ticket Re-issuances / Rescheduling (Domestic Business Class)
		Ticket Re-issuances / Rescheduling (International Economy/Business Class)
2	VISA services	Visa - considering ticket booking through agency
		Visa - considering the ticket not booked through agency
3	Hotel Accommodation booking	Domestic
		International
		Cancellation
4	Local transport booking	Domestic
		International
		Cancellation

5	Train ticket booking Domestic	Regular	
		Tatkal	
6	OTHER	Travel Insurance	
7	International Air Ticket (OFFLINE booking)	Economy One Way	
		Economy Return	
		Economy Date Change	
		Business One Way	
		Business Return	
		Business Date Change	

Signature of Bidder

Date

Official seal