

INDIAN INSTITUTE OF MANAGEMENT NAGPUR
IIMN/EM&ES/28/2023-24 dated 21-02-2024



Part -II Price Bid (In separate sealed envelope)

Name of work: Decoration work, furniture, Electrical, and flower décor for the 8th convocation of IIM Nagpur.

Name of Bidder:

Sr.no	Description	Appox. Size	QTY (4)	Unit	Rate in Rs (6)	Rate in words	Amount in Rs (4X6)
	Pre convocation						
1	Round table with cover and liners at Dinner area		5	Nos			
2	Banquet chairs with ribbon dinner		50	Nos			
3	Printing & fixing of flex backdrop on MS frame including necessary pipe support and entire back side should be covered for pre convocation of size 15'X8'	15'X8'	120	Sq.ft			
4	Plastic chairs without cover for sitting		100	Nos			
5	Flower bouquets for guests		6	Nos			
6	LED Metal Lights 200 Watt/LED Par lights with necessary wiring arrangements, stands and accessories, and any other lighting arrangement for the event area & surrounding as required (For Dinner Area & pre convocation area		120	Nos			

Signature of Bidder with seal

Sr.no	Description	Appox. Size	QTY (4)	Unit	Rate in Rs (6)	Rate in words	Amount in Rs (4X6)
7	Mist fan with water storage including wiring		10	Nos			
8	High Power Air Cooler with power arrangement (The cooler should not be old more than two years)		10	Nos			
9	Provision of kitchen room with masking one opening of appox. Size 30X 20		600	Sq.ft			
10	Tree highlights with a series of lighting		20	Nos			
	Convocation						
11	Providing and fixing of size 140 feet X 130 feet three colour cloth canopy with square M.S pillar. The central height should be minimum 20 feet and all sides minimum 12 feet.	140"X130'	18200	Sq.ft			
12	Provide a stage of size 52'x32' & 3' height using MS framed, plywood panels on MS pipe /angle support with cross bracing, and the bottom (three sides) also should be covered with neat plain satin cloth with the matching colour.	52'X32'	1664	Sq.ft			
13	Approved Colour brand new Carpet synthetic/acrylic carpet all over the stage 52'X32' with joints secured with best quality approved colour adhesive tape complete.	52'X32'	1664	Sq.ft			

Signature of Bidder with seal

Sr.no	Description	Appox. Size	QTY (4)	Unit	Rate in Rs (6)	Rate in words	Amount in Rs (4X6)
14	Providing & Making 9" riser of size 52'X15' on stage for Faculty & BOG Member seating	52' X 15'	780	Sq.ft			
15	Steps to be provided on both side of the stage made in MS angle framed & plywood panels on MS pipe/angle support with cross bracing, painted, hand rail and, carpet covering (Appox width 3 to 4 feet)	3 to 4 feet width	3	NO'S			
16	Stage table of size 15' x 3' (Type of Table will be finalized by IIM Nagpur)all side & top covered with new cloth	15' X 3'	75	Sq.ft			
17	VVIP chairs with raised back and footrests for Chief guests and directors (Type of Chairs will be finalized by IIM Nagpur)No damaged/broken chairs and faded colour are permitted. The rate shall be including the arrangement of chairs at the required locations as per the approved seating layout etc., complete as directed by the Engineer-in-charge.		5	No's			
18	Providing Armless plastic chairs with a white satin cloth cover with ribbons. Chairs shall be of the same colour as approved, and no damaged/broken chairs and faded in colour is permitted. The rate shall be including the arrangement of chairs at the required locations as per the approved seating layout etc complete as directed by the Engineer-in-charge.		800	Nos			

Signature of Bidder with seal

Sr.no	Description	Approx. Size	QTY (4)	Unit	Rate in Rs (6)	Rate in words	Amount in Rs (4X6)
19	Special chairs with cover and raised back for delegates on stage (Type of Chairs will be finalized by IIM Nagpur)		40	Nos			
20	Providing of Good quality Podium on the stage as approved by IIMN		2	No's			
21	Printing & fixing Branding for podium of size 3' x 2'	3'X2'	12	Sq.ft			
22	Design & Printing of flex two Side Wings on stage 4'X10'	4'X10'	80	Sq.ft			
23	Internal Sinages on vinyl foam sheet of size (2'x 1') with 3' ht. stand for marking , VIP area, Guest area, Parents area, Staff area, Students area, Media , etc.	2'X1'	10	No's			
24	Printing and fixing of Photography backdrop at the amphitheater (60' X 10) in MS frame, including necessary pipe support, and the entire back side should be covered. (IIM Nagpur will provide design)	60'X10'	400	sq.ft			

Signature of Bidder with seal

Sr.no	Description	Appox. Size	QTY (4)	Unit	Rate in Rs (6)	Rate in words	Amount in Rs (4X6)
25	Printing and fixing of Backdrop from stage level (52' X 10') with Flex in MS frame including necessary pipe support and entire back side should be covered. (IIM Nagpur will provide design)	52' X10'	420	Sq.ft			
26	Printing and fixing Large signage of required sizes with good quality flex and M.S frame on significant locations of required size, including fixing with necessary pipe support	16' X12'	192	Sq.ft			
27	Providing & fixing carpet of approved colour & of required size on outer corridor for procession	1500' X 6'	9000	sq.ft			
28	Provision of green room on stage side with masking & covered table and one opening of appox. Size 5'X8'	5'X8'	40	Sq.ft			
29	Console Riser for Videographer & photographer.	6'X6	72	Sq.ft			
30	Providing & designing of Entry box gate with name facia on entrance gate with flex pasted on it. 12X10 feet of Ms pillar 1 feet X 1 feet	12'X10'	120	Sq.ft			
31	Providing Green matt on open court	100'X20	2000	sq.ft			
32	Queue manager		100	Rft			

Signature of Bidder with seal

Sr.no	Description	Appox. Size	QTY (4)	Unit	Rate in Rs (6)	Rate in words	Amount in Rs (4X6)
33	Siding (Kanaat) nearby open area of the Convocation area with white cloth of required height	350 '	350	Rft			
34	Flag posts of satin cloth 3' X4' (MS/GI Pipe post, 10'/12' ht.) with new flags of a different colour.		150	No's			
35	Covering the Existing M.S column with the new cloth of approved colour theme (Height of the pillar is 10 to 12 feet approximate)		34	No's			
36	3m x3m stall Maxima Stall including, Table chair, Spot Light, fascia Name, Dustbin		2	Nos			
	Flower Decoration						
37	Flower bouquets on the Entrance box gate & backdrop as approved by IIMN		15	No's			
38	Floral decoration with good quality fresh original flowers on the head table of length 15' feet covering entire height of the table from front . As per approved theme of IIMN		1	No			
39	Flower decoration with good quality fresh original flowers on the stage Bottom railing of length 52' feet As per approved theme by IIMN		1	No			
40	Planters of required height		40	No's			

Signature of Bidder with seal

Sr.no	Description	Appox. Size	QTY (4)	Unit	Rate in Rs (6)	Rate in words	Amount in Rs (4X6)
41	Flower decoration on the podium of approved flowers or as per IIMN colour theme		2	No			
42	Floral decoration on M.S circular column, wall, and on Pathway column approximately 30 Nos		1	Lumsu m			
	Light Services:						
43	LED Metal Lights 200 Watt/LED Par lights with necessary wiring arrangements, stands and accessories and any other lighting arrangement for event area & surrounding as required		10	Nos			
44	Regular par can for stage with stand		16	Nos			
45	Hiring, Providing and fixing of Tower Air Conditioner (AC) of 02 Ton each with a high flow on stage for BoG & Other dignitaries with necessary wiring arrangements and accessories and any other arrangements for event area & surrounding as required.		6	Nos			
46	High Power Air Cooler with power arrangement (The cooler should not be old more than two years)		40	Nos			

Signature of Bidder with seal

Sr.no	Description	Appox. Size	QTY (4)	Unit	Rate in Rs (6)	Rate in words	Amount in Rs (4X6)
47	Mist fan with water storage including wiring		10	Nos			
48	Aluminum box truss of size 40' x 60' (All four side)		1	Nos			
	Total Amount						
	Add GST-----% & Amount						
	Grand Total						

Important Note:

- a) For the Rehearsal venue on 6th April 2024, as suggested by the admin department, be ready by 1.00 PM (Floor Setup, podium, Stage with seating arrangement, AC's, Cooler and Student Chairs required)
- b) For Convocation, venue should be ready and handed over to PGP Department on 7 April 2024 at 7.00 am.
- c) All rates are to be quoted excluding the GST applicable. The GST will be paid in addition to the total amount payable.
- d) The above quantity may vary as per actual requirement of Site.