



IIM NAGPUR

भारतीय प्रबंध संस्थान नागपुर  
Indian Institute of Management Nagpur

Reference No: IIMN/Library/2023-24/KOHA AMC  
ANNEXURE-B

**BIDDER DETAILS**

**“Inviting Quotations for Appointment of Agency for KOHA AMC (Annual Maintenance Contract).”**

1. Name of the Firm

(a) Trade Name (in Block letters) \_\_\_\_\_

(b) Status of the bidder \_\_\_\_\_

(Proprietorship/Partnership/LLP/Limited Co.) (in Block letters)

(c) Name of Proprietor/Partners/CEO/Directors \_\_\_\_\_  
(in Block letters)

2. Establishment Year (Enclose a self-attested photocopy of the company registration certificate)

3. Annual turnover of the last three years (i.e. FY 2020-21, FY 2021-22, FY 2022-23).  
(Enclose a self-attested photocopy)

4. Postal Address

5. Telephone No.

6. E-mail address





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7. Minimum three references of the Libraries of reputed Govt. organizations (Preferably IIM, IIT, NIT) with whom you're currently working.

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8. PAN (Enclose self-attested photocopy)

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9. GSTN (Goods and Service Tax Network allotted by the Income Tax Department enclose self-attested photocopy)

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10. No. of Employees Currently Working (Full Time/Part Time)  
(Proof of employment of each consultant/staff should be enclosed)

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11. Bidder should not be blacklisted/debarred/denied bidding facilities by any Government Department / Public Sector Undertaking / Educational Institute in the last 3 (three) financial years. (Declaration on company letterhead to be submitted/uploaded).

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I/We hereby declare and affirm that I/we have read and understood the terms and conditions of this quotation invitation as stipulated in the tender reference no: IIMN/Library/2023-24/KOHA dated: 01-April-2024 accordingly. I/ we accept the terms and conditions.

**Signature** \_\_\_\_\_

**Name of the Bidder** \_\_\_\_\_

**Date** \_\_\_\_\_

**Official seal of Bidder**

