



IIM NAGPUR

भारतीय प्रबंध संस्थान नागपुर

प्लॉट नंबर 1, सेक्टर 20, मिहान (नॉन-एसईजेड), नागपुर, महाराष्ट्र - 441108

Indian Institute of Management Nagpur

Plot No 1, Sector 20, MIHAN (Non-SEZ), Nagpur, Maharashtra - 441108

Tender Reference No: IIMN/EMES/2024-25/03 Dated: 24-04-2024

Minutes of the Pre-Bid Meeting for Tender of Annual Operation & Maintenance Contract of 11/0.415 kV Substations with HT & LT Breakers, UG Cables, Feeder Pillars, Building Main Panels, HVAC ancillary and STP&WTP Plant at IIM Nagpur Campus.

Time and Date: 11:00 am on 08-05-2024

This MOM will form part of the tender document.

Sr. No	Pg. No.	Clause No.	Queries by the bidders	IIMN's Response
Queries by BVG:-				
1	7	3.2.6	Are all major and critical Equipments / Systems under AMC where OEM support is necessary	O&M of the system/sub-system/equipment under the purview of this tender as mentioned in Chapter 3 shall only be under the responsibility scope of the bidder. As mentioned in Clause 3.3.6 bidder may be required to resort to OEM support in case of the maintenance is beyond his capability at own expense, so as to avoid any damages.
2	8	3.3.1	Are all major and critical Equipments / Systems under AMC where OEM support is necessary	
3	34	3.3.2 (2)	Are all major and critical Equipments / Systems under AMC where OEM support is necessary	
4	34	3.3.2 (3)	Are all major and critical Equipments / Systems under AMC where OEM support is necessary	
5	34	3.3.2 (6)	Earth pith details (Type and No. of pits not mentioned.) Earth pit resistance testing to be done by contractor or external agency.	Mandatory site visit is required so that bidder can identify and note such details on ground. Resistance testing as part of maintenance is under the bidder's scope. How to execute the same, is upto the bidder's decision.
6	34	3.3.2 (8)	These activities are to be carried out with same proposed manpower.	Yes or as deemed suitable by the bidder without any additional cost implications.
7	34	3.3.2 (9)		
8	34	3.3.2 (10)		
9	34	3.3.2 (12)		
10	34	3.3.2 (14)		
11	34	3.3.2 (17)	This is special activity and can be carried out on at actual costing basis.	Within the scope of the bidder as mentioned in the tender. The bidder may consider the financial implications in their price quotes, if so desired.



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		3.3.3			
12	36	1	This checklist and activities to be carried out by proposed manpower or AMC. Some activities like breaker servicing and other OEM related activities are special jobs. Street light activities.	All these activities are within the bidder's scope. How to execute is the bidder's decision (Refer tender clause 6.10 of tender). The bidder may consider the financial implications in their price quotes, if so desired.	
13	36	2			
14	37	4			
15	37	5			
16	38	6			
17	39	7			
18	39	8			
19	39	9			
20	40	10			
21	40	11			
22	40	1			This checklist and activities to be carried out by proposed manpower or AMC. Some activities are OEM related activities.
23	41	2			
24	42	3			
25	43	4	Some activities are OEM related activities.		
26	43	5	Some activities are OEM related activities.		
27	44	7	Some activities are OEM related activities and some need to be done with external vendors such as water testing, tank cleaning, sludge moving		
28	46	8	This checklist and activities to be carried out by proposed manpower or AMC. Some activities are OEM related activities.	General day to day operation are under the scope of bidder	
29	46		Some activities are OEM related activities.	All these activities are within the bidder's scope. How to execute is the bidder's decision (Refer tender clause 6.10 of tender). The bidder may consider the financial implications in their price quotes, if so desired.	
30	47	1	This activity to be carried out by proposed manpower or with additional at actual payable manpower.	All these activities are within the bidder's scope. How to execute is the bidder's decision. However, no additional separate financials shall be provided by IIMN. The bidder may consider the financial implications in their price quotes, if so desired.	
31	47	2	Welding process is special job activity requires special skills of welding. This also is a hot work activity.	Refer section 3.7 of Minimum manpower Details. Welder tradesman with experience as	



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				mentioned already asked for in the tender.
32	49	3.6	All required material and consumables are paid by client.	Refer clause 3.6 and 6.10 of the tender wherein the same is clearly defined.
Queries by Voltas:				
33	4	Chapter-2 Part I: Stage- 1 Pre- Qualification Bid Point 8(b)	Valid A Class Electrical contractor license affiliated to any state/UT/central govt public work department (Upload the copy of license online)	In case of award of contract, the vendor has to compulsorily obtain/endorse A class electrical contractor license from the licensing authority of State Government of Maharashtra within one month from the date of award of contract.
34	4	Chapter-2 Part I: Stage- 1 Pre- Qualification Bid point 7	Site visit certificate	IIM Nagpur site visit certificate to be obtained from concerned tendering authority after post completion of the site visit. The same to be attached with the tender submission. THIS IS MANDATORY and a part of the Bid PQ process.
35			Voltas provides services to clients/sites through their manpower and payroll associate agencies. However, the complete responsibility of execution, compliances etc. rests with Voltas	Refer clause. 4.17
Queries by Sarovar:				
36	Page No: 4/71	Point 5	Kindly clarify whether we can submit all the ISOs or any one of the ISO is sufficient.	Bidder has to submit all the ISO certificates mentioned in the tender document.
37	Page No: 4/71	Point 7	We are already the Service provider at IIM Nagpur. Do we need to submit the site visit certificates?	Yes. Site visit is Mandatory as per the PQ criteria mentioned in Chapter-2 Part I: Stage- 1 Pre- Qualification Bid point 7
38	Page 35/71	Point 19	The engineering tools will be provided by the Service provider or IIM. Is the Engineering Machines being under AMC? If so, please specify the service provider scope with the AMC vendor. Is the Instruments, PPE & Scissors lift is provided by IIM or Service provider.	Refer clause 3.4 of tender. Scope of the bidder as for system/sub-system/equipment is clearly defined in Chapter 3 of the tender. Any equipment/system/machines not mentioned in the tender shall be explicitly under the O&M scope of IIMN only.
39	Page 35/71	Point 20	No DG operator is mentioned in the Tentative manpower list	Since the DG sets are synchronised DG operator is not required. However in case of event of failure of synchronisation system it is the



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				duty of the Electricians manned in shifts at respective substation.
40	Page 49/71	Point 3.50	Is there any software for maintaining the daily complaint system? Kindly let us know the process of the complaint system	No such software is in use at present. Manual complaint register needs to be maintained for keeping track of the activities. If bidder wishes to implement software as a value added services with no extra cost are most welcome.
41	Page 49/71	Point 3.60	Is the consumables includes the spares if not is it under the Service Provider scope or provided by IIM.	Refer Clause 3.6 and 6.10 of tender
42			Are the monthly electricity payments will be collected by the service provider?	Not in scope of bidder
43	Page 52/71		Can we increase the manpower based on the requirements. If so, what will be the process of the same	May be considered during the course of the running contract on case to case basis and if justified, subject to acceptance by IIMN.
44			No Fire technician & lift operator is included in the manpower list	Not in the tender scope
45	Page 55/71		The current MW mentioned in point 4.9.1: If the MW will increase do the IIM will reimburse of the same or we have to quote considering the MW escalation. Kindly clarify?	Query already answered. Refer IIMN's Response at Sr. No 41
46	Page 68/71	(Annexure A): Point b)	We are under the Private Limited Co. which is not mentioned in Point b. Can we mention the Private limited company?	Limited includes any private/public limited company.
47			Can IIM provide the staff lockers?	No. Bidder to arrange are storage facilities at their own end, only space will be made available for keeping the lockers/ storage facility.

Issued by

Estate Maintenance & Engineering Services Department
Indian Institute Of Management Nagpur