



IIM NAGPUR

भारतीय प्रबंध संस्थान नागपुर
Indian Institute of Management Nagpur

PREBID-MINUTES OF MEETING

Tender Reference No: CLIP/IIMN/2024-25/01 Dated 20-05-2024

Minutes of the Pre-Bid Meeting for Request for Qualification (RFQ) for the Empanelment of Consultants at IIM Nagpur

Date & Time: 27-05-2024 at 3:00 PM

Following points were discussed in Prebid meeting.

Sr No	Queries	Answers/Amendments
1	We request you to kindly revise this as: The Consultant should have satisfactorily completed / substantially completed (where the design work is completed and the project is more than 80% physically & financially completed) master planning / architectural designing of Institutional Project / Mixed-use Development Project / Township Project of minimum project cost INR 30 Crores. (Clause ref: Chapter 3 Cl 3.2 Page 11)	There will be No change in Pre-Qualification criteria for Category 2: Criteria 3- The Consultant should have satisfactorily completed master planning / architectural designing of Institutional Project / Mixed-use Development Project / Township Project of minimum project cost INR 30 Crores.
2	We request you to kindly widen the criterion and revise this as: The Consultant should have satisfactorily completed master planning / architectural designing of Institutional Project / Mixed-use Development Project / Township Project / Any RCC Structured building Project / Infrastructure transportation building Project of minimum project cost INR 30 Crores. (Clause ref: Chapter 3 Cl 3.2 Page 11)	There will be No change in Pre-Qualification criteria for Category 2: Criteria 3- The Consultant should have satisfactorily completed master planning / architectural designing of Institutional Project / Mixed-use Development Project / Township Project of minimum project cost INR 30 Crores.
3	We request you to kindly revise the “Similar Project” experience as: Similar Project Experience such as completed / substantially completed (where the design work is completed and the project is more than 80% physically & financially completed) master planning / architectural designing / landscape design of Institutional Project / Mixed-use Development Project / Township Project / Any RCC Structured building Project / Infrastructure transportation building Project of minimum project cost INR 5 Crores. (Clause ref: Chapter 3 Cl 3.3 SN. 1 Page 12)	There will be No change in Technical Bid Document Submission: B. Submit all the document with heading Category-2 – Similar Project Experience such as completed master planning / architectural designing / landscape design of Institutional Project / Mixed-use Development Project / Township Project of minimum project cost INR 5 Crores.

4	We request you to kindly revise the marking criterion as: Similar Project Experience such as completed master planning / architectural designing / landscape design of Institutional Project / Mixed-use Development Project / Township Project of minimum project cost INR 5 Crores. – 10 Marks A- Less than 100 Cr Project- 5 Marks B- Above 100 Cr Project- 10 marks (Clause ref: Chapter 4 Cl 4.8 S.N 1 Page 15)	There will be No change in Evaluation Criteria for Category 2 work: Similar Project Experience such as completed master planning / architectural designing / landscape design of Institutional Project / Mixed-use Development Project / Township Project of minimum project cost INR 5 Crores. – 10 Marks A- 1 Project- 5 Marks B- 2 or more Projects- 10 marks.
5	We request you to kindly take the presentation in a separate stage from the qualified bidders only after their technical evaluation (Clause ref: Chapter 4 Cl 4.8 S.N 5 Page 15 & Chapter 4 Cl 4.8 S.N 6 Page 15)	There will be No change in Evaluation Criteria for Category 2 work: Presentation on Approach & Methodology – 40 marks & Evaluation Criteria for Category 2 work: Team interaction for project during Presentation – 20 marks.
6	We request you to specify the list of key professionals and their qualification. (Clause ref: Chapter 4 Cl 4.8 S.N 6 Page 15)	There will be No change in Evaluation Criteria for Category 2 work: Team interaction for project during Presentation – 20 marks.
7	We request you to kindly allow a Subsidiary Company registered / incorporated in India, to participate by using the financial and technical credentials of their parent / holding company having not less than 90% share in the subsidiary company. This was also allowed in earlier public tenders by the following authorities: Maha-Metro, Chennai Metro, NHAI, NDMC etc. (General)	As per point no. 8 of General information for Bidders For applicants who are subsidiaries of foreign companies (Equity of Foreign entity more than 50%) and if their turnover are claimed, the IIMN shall require a letter from the Parent Company to make their services available to Indian Company as required and demanded by IIMN without any extra financial liabilities.
8	We request you to kindly give extension in submission date of “at least Two weeks after the reply to pre-bid queries”. (Timeline Page 4)	There will be No change in Bids must be submitted latest by 12.00 PM on 10th June 2024.
9	Check list on last page of the tender it mentions on its point 9: Experience of handling similar assignments or other relevant assignments for Educational Institution(s) such as IIM’s, IIT’s, NIT’s or any other reputed Business Schools. Questions: Could you please confirm if that point 9 applies to this tender?	Kindly read it as Experience of handling similar assignments.
10	Treatment of subcontractors, Question: could you please confirm if this is the case for this tender	Sub-contracting not acceptable being part of technical evaluation.

11	<p>Section 3.3-point A – you mention lead bidder Q: are we allowed to apply in consortium/joint venture? Or only as sole bidders?</p>	<p>If the Bidder is working on a joint venture/collaboration, the details of the same along with the responsibilities of the bidders shall be mentioned. However, the Bidder shall furnish an undertaking on behalf of the collaborator/associate/franchisee for the satisfactory performance of the project along with the bid document. However, the bidder will be solely responsible for complying with all the requirements under this RFP. Also, JVs formed for the purpose of this bid will not be accepted. Proof of formation of JV before 31st March 2022 should be furnished for acceptance.</p>
12	<p>Aimsun India is dully registered in India, however, to have total compliance with the prequalification criteria, we would kindly like to request a minor change to criteria 1. Could the requirement to submit proof of GST be changed to the time of award?</p>	<p>The requirement to submit proof of GST before the Empanelment. Undertaking to that effect applied for GST registration, actual before empanelment.</p>
13	<p>E-tendering guidelines to bidders: 3. Tender —Technical bid and Financial bid should be submitted only through the e-Tender portal and obtain the Tender Acknowledgement Token as proof of successful submission. (Page No. 2)</p>	<p>Kindly read it as Tender —Technical bid should be submitted only through the e-Tender portal and obtain the Tender Acknowledgement Token as proof of successful submission.</p>
14	<p>4. The average annual turnover of last 5 financial years ending March 2022 shall be INR 50 Lakhs. (Clause ref: Chapter 3 Cl 3.2 Point No.4 Page 11)</p>	<p>Kindly read it as Average financial business turnover of the Consultant should be at least INR 50 Lakhs during the last 5 Financial Years (2018-19, 2019-20, 2020-21, 2021-22 & 2022-23).</p>

Issued By:
CLIP Office,
IIM Nagpur